



**NORTHWESTERN INDIANA
REGIONAL PLANNING COMMISSION**

MS4 Community Partnerships
Together We Make The Difference

6100 Southport Road, Angola, Indiana 46703-3668

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**AGENDA
January 29th, 2008
NIRPC – 9:00- 12:00**

- 9:00 Introductions
- 9:05 Review December Meeting Summary
- 9:10 Review Agenda
- 9:15 2007 Budget Report
- 9:30 2007 Overview Presentation
- 10:00 Draft Compliance Report for 2007
- 10:30 Overview of Information and Guidance from IDEM
- 11:00 Program Objectives for 2008
- 11:30 2008 Planning
Previous Activities
New Activity Ideas
- 12:00 Adjourn

Attachments:

- A. Meeting Notes from December Advisory Group

MS4 Community Partnerships

January 29, 2008 – Meeting Summary

MEMBERS/GUESTS

Mike Phipps, Rob Guetzloff, Bud Crist, Dorreen Carey, Rudy Rucoba, Obed Marrero, James Avaret, Kevin Breitzke, Brenda Scott Henry, Matt Lake, Rick Eberly, Bryan Lane, Ruben Mendez, Betty Kiechle, Tom Toth, Roland Klockow, Dave Melander, Robert Minarich, Erin Crofton, John Bach, Jennifer Gadzala, Steve Benczih, Kathy Luther, Francyne Mixon, Sarah Nerenberg, Amanda Peregrine, Kyle Nelson.

Introductions

Self-introductions by members and guests opened the meeting.

Kathy asked the members to review the contact list for the MS4 Communities Partnerships, so that the new members could become acquainted with the regular members and can use each other as a resource for public outreach and public involvement.

Kathy stated in the contract with the memorandum of understanding, we are suppose to have one meeting with you all year, which has been held between January and February. In the six months that I have been here, we have had a monthly meeting with a smaller group. Everyone is welcome to attend.

Review of December Meeting Summary

The meeting summary was reviewed by members.

Kathy stated that she would like to highlight, that at the last meeting, we commented that we would compare everyone's Part Cs to make sure we were in compliance with everyone's permit and I do not have a copy of everyone's Part C, which is your implementation plan for your part. I would like to have them all to make sure if you have anything you need in your permit, that I think we can address for your minimum public outreach and education.

Review Agenda - Kathy

Kathy gave a summary of the MS4 Program Budget for 2007 and overviewed the current year detailed budget worksheet, explaining how the money was spent; discussion concluded.

The draft compliance report for the two MCMs was reviewed, and most of the reports are not due for a few months. Valparaiso is due February 2, 2008; discussion concluded.

Information is in the packet from IDEM, that covers six months of materials that might be of interest to you.

2008 budget was proposed and various motions and contracting items will be talked about later; no discussion.

2007 Overview Presentation – Kathy

2007 Program Overview: In 2003 NIRPC was working with local agencies on a Regional Watershed Planning Framework. There was concern over what to expect from the new rules. The group had an innovative idea.

NIRPC implements required public education and public involvement activities for the MS4 Community Partnerships, and reports to IDEM to maintain compliance records for the program.

What have we done for you in 2007

For MCM 1 – Public Outreach and Education: Printed materials for residents. Printed materials for children. Printed materials for targeted businesses. Professional Public Survey, mass media, community festival booths; Construction industry training with Soil and Water Conservation District 92.

For MCM 2 - Public Involvement and Participation: Rain Garden Workshops with Save the Dunes Conservation Fund -69, Lawn Care Workshops, Gas Can Exchanges, and Kid's Poster Coloring Contest;discussion concluded.

Draft Compliance Report for 2007 – Kathy

Kathy reviewed the Rule 13 Annual Report from the Indiana Department of Environmental Management and will be using this annual report form for the MS4 program and will submit this to Reggie.

Kathy stated she fill out the front page and pages 2, 3, and will provide each committee member with pages 2, 3, that can be inserted into your report. These reports have to be mailed. The correct IDEM mailing address is on the website. Most of the member's reports are due August, October and November, 2008.

The draft is based on EPA's guidance to states on evaluating practices, so answer these questions, because this is what Reggie wants to know. Reggie will be evaluating clients based on this guidance from EPA.

Kathy stated that in the handout, Indiana Association of Floodplain and Storm Water Managers is EPA's guidance to states on how to review an annual report. This is what Reggie will use to review your report. Reggie will come and do the audits;discussion concluded.

Kathy reviewed page 10 of the Rule 13 Annual Report and stated that 1-3 and 11-12 are part of our program, so they will have to be incorporated into your report. I would like to have comments on the whole report by February 15th.

Everyone participating for the most part are considered to be in full compliance with MCM 1& 2.

Guidance from IDEM

Kathy overviewed the presentation from the Indiana Association for Floodplain and Storm Water Managers' 2007 Annual Conference to the committee; and continued with an overview of NPDES Phase II Rule 13 (pre-evaluation sessions outline), and concluded with: Appendix D: Reviewing an annual report, explaining the (breakdown) of the annual report evaluation worksheet.

The audits this summer will be on education and outreach, the new construction program and on your good housekeeping pollution prevention program, these are the key things to include in your report related to these questions. Most of the permit renewals are due in September 2008.

Program Objectives for 2008

Sarah Nerenberg overviewed Minimum Control Measure 1 - Public Education and Outreach goals, objectives and priority messages, and continued with: Minimum Control Measure 2 - Public Involvement and Participation's goal, objectives, and potential new and revisited BMPs.

Draft: New and revisited ideas for MS4 Outreach and Education

Overview: Seminars/workshops, ideas, municipal public works, contractors, homeowners associations, municipal, commercial property owners, lakeshore property owners, general places of worship, general public; mass education ideas;discussion concluded.

Announcements

The MS4 Community Partnerships' meetings will continue once a month at NIRPC.

The MS4 Annual Meeting is Thursday, April 3, 2008 at the Hendricks County 4-H Fairgrounds and Conference Complex from 8:30 a.m. – 3:30 p.m. in Danville, Illinois.

Adjournment

Meeting adjourned.

MS4 Community Partnership
Advisory Committee
February 26th, 2008
9:00 am – 10:30 am
NIRPC

Draft AGENDA

- 9:00 Welcome
- 9:05 Review January Meeting Summary
- 9:10 Budget Report
- 9:15 2007 MS4 Final Compliance Report
- 9:30 Educator Update
- 9:45 Construction workshop planning
- 10:00 2008 Work Plan

MS4 Community Partnerships

February 26, 2008 – Meeting Summary

Members/Guests

Dorreen Carey, Jennifer Gadzala, Robert Minarich, Matt Kras, Mike Phipps, Brenda Scott Henry, Matt Lake, Rob Guetzloff, Francyne Mixon, Sarah Nerenberg, Amanda Peregrine, Kyle Nelson.

Due to Kathy Luther's absence, the agenda was modified and Sarah Nerenberg chaired the meeting.

Review January Meeting Summary

The MS4 Advisory Committee reviewed the meeting summary.

Dorreen said that **#3 *Confirm that the MS4 program meets the needs and expectations for the partners and their citizens*** under MCM 2: Public Involvement and Participation, also should be listed as an objective under MCM 1: Public Education and Outreach; members approved.

Dorreen asked if one of the Draft Priority Messages 'You live in a watershed' also includes an explanation of a watershed. This needs to be made clear because some people do not know what a watershed is and do not know that they live in one; discussion

MS4 Community Partnerships
March 25, 2008

Meeting Summary

MEMBERS/GUESTS

Linda James, Robert Minarich, Karen Tallian, Brenda Scott Henry, Jennifer Gadzala, Matt Lake., Francyne Mixon, Kathy Luther, Amanda Peregrine, Kevin Breitzke.

Review February Meeting Summary

The members reviewed the MS4 Meeting Summary.

Review Agenda

Kathy overviewed the agenda.

Monthly Spending Report

Ed. School Materials and Ed. Miscellaneous giveaways

Kathy Luther

There is \$ 6,000 outstanding in pin orders and rain gauges; \$2600 for rain gauges & \$2300 for pins. The materials are on order. Vinyl stickers are on order for gas cans. The gas can exchanges have been popular. The calendar was printed out of last year's budget.

The members decided at the February meeting, that rain barrels were not a priority item, so when the budget is discussed again, we can decide how rain barrels might be put back into the budget.

2008 MS4 Proposed Budget Summary – 2008 Program Objectives and Projects –

Updates and Linkages - Workshops

Kathy Luther

Kathy overviewed the draft 2008 high priority workshops, specifically, target audience, estimated cost, MCMs, objectives targeted and focus/ description. Some dollar amounts were included for some of the activities. In addition, the 2008 ongoing educational activities and projects, 2008 new priority educational

activities, projects and 2008 ongoing public involvement activities were overviewed; discussion.

The members agreed to purchase the scripted watershed radio ads with the remote at HHW collection promotions and newspaper articles (inserts).

Recreational guides were discussed to educate groups to connect with the Blueways Plan. The development of a tip card or partner with another group were suggested.

Homeowner Audit program was discussed for MS4; discussion

Sediment/Erosion Control Workshop

Kathy Luther

Sarah asked for feedback on the Sediment/Erosion Control Workshop from the March 25, 2008 MS4 Partnership meeting. This does not include the good housekeeping workshop.

Sarah did meet with the Construction Advancement Foundation, and it was decided that their membership would be confused by having a workshop in each county for the trade's people. Sarah thinks that one type should be done in one county and another type in another county; discussion

Other Events – Earth Day, Green Day, Coast Week

Kathy Luther

Earth Day, Green Gary and Coast Week events were overviewed.

Porter County Solid Waste district is putting an insert in the Times for their event, so we got a bargain putting an ad in the insert that they were already buying.

Education Program

Kathy said that she is going to try to get on the speaker list for the fairs to do some educational presentations. Amanda suggested a MS4 K Program. Kathy suggested the committee put together a small group to plan the MS4 K Program; discussion. We have agreed to do our own event.

We will try to meet with the IUN professor of education.

Adjournment

The next MS4 Partnership meeting is April 29, 2008 at 9:00 a.m.

Meeting adjourned.



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MS4 Community Partnership

ANNUAL MEETING

AGENDA

April 29, 2008

NIRPC – 9:00- 10:30

- 9:00 Introductions
- 9:05 Review Agenda
- 9:10 1st Quarter Budget Report -Kathy
- 9:20 LID Green Infrastructure Workshop Report – Sarah
- 9:30 June 10th LID Green Infrastructure On-Line Tools Workshop -
Amanda
- 9:35 Educator Report – Amanda
- Lake County Rain Barrel Master Gardener
 - Household Hazardous Waste Collections & Gas
Can Exchanges
 - Adopt a Beach Workshop and Program
 - Summer Program Contacts
- 9:55 Scheduling Workgroup Meetings
- 10:00 IDEM Annual Meeting Debrief – All who attended
- 10:10 Audit Preparation – Kathy Luther
- 10:30 Adjourn



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**AGENDA
July 16^h, 2008
NIRPC – 9:00- 10:30**

- 9:00 Review April Meeting Summary
- 9:05 Review Agenda
- 9:10 Spending & Budget Report
- 9:15 Activity Updates
- Education
 - Summer Events
 - Workshops
 - Media
 - Stream Cleanup/Activity Event
- 10:00 Green Infrastructure Proposal Discussion
- 10:15 Title 6
- 10:30 Adjourn

Attachments:

- A. Meeting Notes from April Advisory Group
- B. Green Infrastructure Proposal

**MS4 Community Partnerships
July 16, 2008 Meeting Summary**

Members/Guests

Warren Thiede, Tom Toth, Bob Minarich, Jordan Isringhaus, Alex Suske, Jennifer Gadzala, Matt Lake, Javita Johnson, John Sabo, Kathy Luther, Francyne Mixon, Amanda Peregrine, Kevin Breitzke, Brenda Scott Henry.

Review MS4 April 29th Meeting Summary

The April 29th Meeting Summary was reviewed and Jennifer commented on the placemats' distribution. Kathy said 1,000 placemats are being printed and will be divided and distributed to the restaurants.

Spending & Budget Report 2008– Kathy Luther

There were three printings of the Chronicle Insert-HHW, which went over budget to \$3,000, but we are still low budget on our general printing and other things, so it will even out. We still have some over budget from last year.

Initially, more money was budgeted for the radio, but the radio station provides a match, that this program doesn't need, but the air program does, so the radio budget will be changed to air. The radio budget is for promoting gas can exchanges, which is an MS4 activity and household hazardous waste days, which counts for MS4 activity. The radio station is playing the water commercial, so that expense will be moved to the air budget. The radio station is playing the air commercials and that will free up some money in our budget.

The committee might want to consider looking at pricing for a billboard campaign; Amanda is pursuing this. Another option is pricing from Comcast for doing cable advertising. Those are the main items that I am thinking of changing in the budget.

Amanda went to a social marketing training for a couple days, staying at a hotel. Kathy attended the state MS4 meeting, which also required a hotel stay. There were more overnights in this particular three months, that did go over the travel budget. Kathy will try to provide a breakdown.

Activity Updates - Amanda & Kathy

Summer Events - Amanda

The next gas can exchange will be August 1st at Lake Central High School in St. John, IN. We have distributed in Cedar Lake, East Chicago, Griffith, Hobart, Gary; the Expo Center in Valparaiso, and West Chesterton School in Chesterton.

The Lake Michigan District Household Hazardous Waste Collection program is going to be cutting some sites, Cedar Lake Town Hall and IUN in Gary; discussion

Kyle and I will have a booth at the Porter County Fair on Saturday, July 19th 12:00 p.m. – 2:00 p.m., Monday, July 21st 12:00 p.m. – 4:00 p.m., Wednesday, July 23rd 12:00 p.m. – 4:00 p.m. and Friday, July 25th 12:00 p.m. – 4:00 p.m. There will be two coloring contests, the Calendar Contest and Asthma Awareness Day. We will do air and storm water at the Fair. We are still working on a presence at the Lake County Fair.

Education

The Great Lakes Alliance Teacher Workshop will be this fall; a date has not been set. We will look into some billboards and the stream clean-up; discussion

Amanda said the outreach education consisted of calling, faxing, e-mailing and sending out flyers to the YWCA, YMCA, and public teachers. They all said that it was a great idea and they would participate, but never participated; discussion.

Kathy said in addition to the gas cans, the rain gauges will also be distributed at the household hazardous give away; discussion

Workshops

The Construction Trade Workshop is further along in the planning, no date has been set. It will be at the Construction Advancement Foundation. There is money in the budget for the workshop. Vendors have been contacted and may provide snacks or funding, this will be a product fair. The second workshop will probably target developers and project managers. We should do the construction workshop in Porter County and the other in Lake County for balance. We do have money in the budget, so we might get someone to sponsor that too.

The third workshop is the Good Housekeeping Workshop and we will talk about staff, etc. Fred Whitford is doing the presentation and maybe another person. I need to know how many people the committee would send from their MS4 community to this workshop, then I can find a location. The teacher workshop will be in the fall and the developers in the winter.

Media

Kathy said the radio station is running the watershed tip on the XRock at the Lake County Fair gas can exchange or if we are doing Porter County gas can exchange on 105.

We are doing a once a month column called “Wise Up About Water.” This is the first one sent to the Post-Tribune.

We did the Chronicle with Household Hazardous Waste and did a double page. I had to do that for three months at a cost of \$3,000. Last year, we did the coast week water insert and that was put in the budget at a cost of \$8,000. If we want to do that again, I will contact them. There are two or three different content that can be done and we can do one monthly with a different content. The inserts go into the classrooms, so we know that the teachers get it. The Times was used last year and the Post-Tribune and the Times have the same price. The committee approved the water inserts.

Stream Cleanup/Activity Event

Amanda sent out messages to organize the stream cleanup activity, but hasn't received any responses from the committee. Matt and Amanda agreed to discuss this at a later time. We will send out a proposal for a spring event in conjunction with the coast week events.

MS4 Meeting Workshop

There will be a quarterly State Educators MS4 meeting to exchange ideas.

Mascot ideas have been discussed. We are getting quotes for a crayfish mascot with pricing between \$1100 – 1500. We should be able to get a costume for less than \$2,000. The criteria that Reggie is proposing will be sent to you. The committee agreed to purchase the mascot costume.

Reggie wants the members to know that compliance with 1&2 is more than just paying into the program. MS4 is only to demonstrate that this is a partnership and you need to be contributing partners. The permit evaluation will be reviewing the number of MS4 Partnership meetings that members attend and the number of things that they implement into their community, using the materials provided for them. This information will be sent to you.

Documentation was discussed at the workshop. A scrapbook will be put together of all of the different education materials that are done, so when Reggie audits, she will have one for herself and one for members. She will have a binder of education outreach materials.

Storm Drain Markings samples were given out to test and they didn't last very long. Storm Drain Stencils were discussed and more sets of stencils will be ordered; discussion

Green Infrastructure Proposal Discussion

Kathy presented an overview of the Green Infrastructure Opportunities in Northwestern Indiana Scope of Work.

Kathy said \$15,000 is available to the MS4 Community Partnerships to do a follow-up on Lake Michigan Watershed Academy. The real focus of the conference in May was on Green Infrastructure. U.S. EPA has a big push on infrastructure, so they were happy to see Green Infrastructure type of projects. I am asking to use \$5,000 in-kind match, it's time worth spending on your MS4 Green Infrastructure projects. The committee agreed to use the \$5,000 in-kind match. The money has to be spent in a year.

Title 6

NIRPC receives federal funding and MS4 must have a plan to comply with Title 6 of the Civil Rights Act of 1964. A percentage of materials must be in Spanish. What MS4 products are the most important that you would like to have in Spanish? I think the citizen's guide is the most important, also rain gauges and the seven simple steps. I will check to see if the agency is doing the website in Spanish. Amanda has been appointed to update the website and will update the MS4 activities.

Meeting adjourned.



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**MS4 Community Partnership
Advisory Committee
AGENDA
August 27th , 2008
NIRPC Auditorium– 9:00- 10:30**

- 9:00 Review July Meeting Summary
- 9:05 Review Agenda
- 9:10 Spending & Budget Report
- 9:15 Activity Updates
- Education
 - Contests
 - Summer Events
 - Workshops
 - Media
 - NIE Insert
 - Comcast Proposal
 - NWI Times Online Proposal
 - Stream Cleanup/Activity Event
 - International Beach Clean up Sept. 20th
 - IN Assoc. of Floodplain and Stormwater Managers Conference
- 10:15 IDEM NOI- Page 4 Signatures.
- 10:30 Adjourn

Attachments:

- C. Meeting Notes from July Advisory Group
- D. Mascot Examples and Pricing
- E. INAFSM Conference Info Email
- F. Comcast Proposal
- G. Times Online Proposal

MS4 Community Partnerships

August 27, 2008

Members/Guests

Dennis Bastin, Erin Crofton, Brenda Scott Henry, Warren Thiede, Jennifer Gadzala, Javita Johnson, Matt Lake, Neil Anderson, Matthew Kras, Dorreen Carey, Kathy Luther, Amanda Peregrine, Tom Toth.

Review July 16th Meeting Summary

The July 16th MS4 Community Partnerships Meeting Summary was reviewed by the committee.

Spending

Kathy detailed the travel breakdown that was added into the budget. The travel money covered local mileage and local gas can exchanges. It also included an MS4 Annual Meeting in April that required a hotel that was a large expense. Amanda attended a two day environmental educator's training in Indianapolis that was two days and two nights. Also, a social marketing training in Brownsburg that was recommended by the IDEM MS4 that was one day and one night. That was four hotel stays and longer distances travel and that added up. All of those are within the boundary of our project, to be networking with educators.

Budget

We had a summer intern for a short period of time and it was late in the summer, so it was too late to replace her with a quality intern. We utilized Kyle to work on air and water projects and he helped with some of the gas can exchanges.

We have been spending about \$8,000 a month on personnel. We have \$25,000 left for three months in the personnel budget.

There is a mistake in the calendar line item. I will have a correction for the calendar part of the budget, because we haven't done that part yet.

The Radio – all of the gas can exchanges radio expenses were moved to air, but I left two Fair events' remotes in the MS4 category, so that is \$10,000 that we should be invoiced for, which should leave money in radio that we can do something with, or move somewhere else.

Activity Updates

Education

The IUN Judith Longfield professor that we were going to work with on the schools had to go to her administration to do some internal work, but we still think it is going to happen. The Merrillville teacher never returned information requested. No date has been set for the Great Lakes Alliance Educator workshop, probably the end of October or the beginning of November.

Summer Events

We didn't get much back from the Fairs on the contest. We are putting it in the newspaper in the water advertisement and we added the name the crawfish contest.

Summer events were mostly the Fairs. We distributed the bike maps, rain gauges, pens and brochures. We did the Lake County and Porter County Fair. We are going to do the Clean Water Celebration for Coast Week.

Workshops

We have a tentative Construction Workshop November 14, 2008. We have seven vendors identified for displaying. We were going to charge the vendors a small fee and use that to pay for a breakfast. The event will be at the Construction Advancement Foundation. The IDEM construction staff will present the main portion of the educational part. The Construction Advancement Foundation is giving people a certificate.

The workshop for the developers is being moved to February at maybe the Avalon. This is more for contractors and erosion control.

Media

NIE Insert

At the last meeting, we talked about the newspapers and education insert. We had a meeting with them. We have one proof; it will be a 16 page insert in The Times during Coast Week. It will go out to the classrooms for the newspaper and education program. This will be more stormwater focused. We are getting the same price as last year \$8,000; discussion concluded.

Proposal Comcast

We will wait on Comcast until the next permit cycle is underway. That is \$1600.00 for six months for home page ad and if we ask them to do it on their Spanish that would maybe incremental of 100.00 or 200.00 cost. I will contact the Post-Tribune to see if they have a similar deal.

The TIMES Online Proposal

Will go ahead with The Times Online and we send out draft content.

Break

Stream Cleanup/Activity Event/ International Beach Clean up September 20th

Kathy said that she talked to Julie at Alliance for the Great Lakes. I sent you a list of the sites of their Beach Clean-up. We could do some more newspaper advertising or promoting and press release on it and get articles on it. She was interested in tributaries, so it doesn't have to be a beach spot. It is a community clean-up that comes with some press and media of its own. All of this information gets fed back into this data base for the next year. It is no cost; a staff person in your community could sign up for one of these. A list of existing sites is in the packet. The event is September 20th; discussion concluded. Deadline set for September 8th.

IN Association of Floodplain and Stormwater Managers' Conference

I encourage everyone to attend. This is a good opportunity to network with other MS4's to find out what they are doing and ideas.

Jennifer said that in April, Reggie said there is going to be a big social marketing meeting.

Amanda and I went to an educator's workgroup and the next one is October 10th, so we are networking; discussion concluded.

IDEM NOI – Page 4 Signatures

Reggie said that you could attach a page 4 with NIRPC on it. Executive Director John Swanson has signed 23 page 4's, with NIRPC listed for Public Education and Outreach and Public Involvement. Most of them are do in September; discussion concluded.

Discussion of Mascot

The members like the crawfish that was \$5,000.00, it is the cutest one. The company is in Canada.

The members like the waterdrop best, and Kathy liked the wet man, because he has a happy face. They requested new quotes be obtained for the drops. Dan Gardner has volunteered to wear the waterdrop costume; discussion concluded.

Adjournment

The next MS4 Community Partnerships' Meeting is September 24, 2008 in the Green Packer Room.

MS4 Community Partnerships

September 24, 2008

Members/Guests

Dorreen Carey, Robert Minarich, Dennis Bastin, Warren Thiede, Brenda Scott Henry, Kevin Breitzke, Javita Johnson, John R. Sabo, Francyne Mixon, Kathy Luther, Amanda Peregrine.

Review August 27, 2008 Meeting Summary

The MS4 Committee reviewed the Meeting Summary.

Spending & Budget Report

Kathy said there is still funding for the next three months. The workshop funding will be used.

The Northwest Indiana Times Online advertising opportunity will be a six months contract to get the best pricing; three months this year and next year.

Travel has an overage, because it was under budgeted. All of the money will be used this year.

The Housekeeping Workshop was changed from November. It can be done before the salting and sanding season. I am asking the committee for numbers on how many people you would send to a good housekeeping workshop. I will work on a date.

The committee discussed the shortage of salt. The public is having a hard time getting salt, alternatives are being proposed; discussion completed.

The next Household Hazardous Waste Day is Saturday, October 4th at the Lake County Fair grounds. I will contact Tom Buford to ask for assistance in finding ways to get rid of 50 gallons of motor oil.

Gary and Cedar Lake will not be apart of the Household Hazardous Waste Day Schedule next year because of poor participation and budget cuts. Gary has been scheduled for Friday afternoons. Friday is not a good day for working

people, so we would like this discussed with Tom, maybe he can make a difference.

Activity Updates

Education: Amanda

The Great Lakes Alliance Educator Workshop is Tuesday, October 28th. Professor Judith Longfield can accept 10 – 15 participants and we have nine signed up. We have two Schererville teachers, three from Hammond, and two from Purdue Calumet and an educator from the Chicago Parks District. Some people from Munster sent e-mails and I am waiting to hear back from them. The workshop will be from 4:00 p.m. – 7:00 p.m. at NIRPC; food will be provided; discussion completed.

Contests – Kathy and Amanda

Regarding contests, we didn't get many entrances from the fair and next week, we will have the poster contest in the newspaper. We didn't have much interest from the schools last year, so this year we are doing these contests, which public interest has been slow; discussion concluded.

Fall Events - Kathy

We have six gas can exchanges. Two of them are in LaPorte. Gas can exchanges are Saturday, September 27th LaPorte, October 4th Lake County Fair, October 11th Highland, October 18th Porter County Expo, October 25th LaPorte, November 1st Munster and Gary.

The Construction Contractor Workshop is November 13th. The construction flyers will be e-mailed to you.

Reggie said that in January, there will be a construction contractor workshop for Central Indiana, probably during the week of January 20th. It will be in Indianapolis. We will move the developer planner type workshop to January.

The Annual MS4 meeting is in April. I will check to confirm the date; discussion concluded.

Media

Kathy is working with the Times on the exact deal for the Flash at Times Online.

We have finished the newspaper education insert. We got a lot of feedback and the answers are on the NIRPC website; discussion concluded.

In the packet, there are two Post-Tribune articles that we will be doing monthly. We had a water conservation article in July and an August article titled "Water, Water Everywhere." I will do leaves and yard waste and keep that out of the drains and ditches next; discussion concluded. The articles will continue with The Times and the Flash Online with The TIMES.

Participant Reports

Stream Cleanup/Activity Event:

Kathy discussed the International Beach Clean up on September 20, 2008.

Kathy overviewed the Indiana Association of Floodplain and Stormwater Managers' Conference; discussion concluded.

MS4 Programs:

Kathy overviewed the Indiana Rule 13-0327 IAC 15-13 Municipal Separate Storm Sewer System (MS4) evaluation worksheet; MS4 Permit Evaluation (one day); MS4 Municipal Facility Field Inspection Worksheet (327 IAC 15-13); discussion concluded.

Reggie suggested self-audits; three quotes for MS4 self-audit; discussion concluded.

IDEM Review:

Kathy discussed the next steps for new permit renewals; discussion concluded.

December 6, 2008 is the Regional Summit at the Radisson in Merrillville, IN.

Adjournment:

The next MS4 meeting is October 28, 2008 at 9:00 a.m. in the Green Packer Room.

Meeting adjourned.



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**MS4 Community Partnership
Advisory Committee**

AGENDA

November 18, 2008

Green Packer Room – 9:00 a. m. - 11:00 a.m.

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- 9:00 Review September 24, 2008 Meeting Summary
- 9:05 Review Agenda
- 9:10 Spending & Budget Report
- 9:15 Activity Updates
- Education
 - Contests
 - Fall Events
 - Workshops
 - Media

10:15 Erosion Control Workshop update
Mascot update
11:00 Adjourn

October meeting cancelled.

MS4 Community Partnerships

November 18, 2008

Members/Guests

Jennifer Gadzala, Sarah Nerenberg, Kyle Nelson, Kathy Luther, Francyne Mixon, Brenda Scott Henry.

The committee reviewed the September 24, 2008 Meeting Summary.

Spending & Budget Report – Kathy

Kathy said the budget is through October and we have two more months, so we are on time.

There is still some money in contractual for some of the workshops. The construction workshop didn't cost us anything; money was made, because we charged the vendors. Some of the money will be used for planning workshops; discussion concluded.

The teacher and construction workshops were done; the planning workshop in February and the housekeeping workshop in December.

The radio money was divided between air and water. The fair was put under radio; the radio budget went over.

The Times insert was done in September with Coast Week. The Post-Tribune articles are coming out once a month at \$463. The contract for the TIMES online is signed; this is a six months contract. A Purchase Order is submitted every month for payment.

There is another year for contract renewals for the MOUs between NIRPC and all of the municipalities (2009). We should begin working on renewals for next year. Reggie suggested we should do four year contracts, so they would be lined up with the permit cycle for people to make changes; discussion concluded. Kathy will plan for the January annual meeting and will start planning for new contracts.

Activity Updates

Amanda said that the teacher workshop was successful. Twenty-five people attended and it was free. We plan to do another workshop, it depends on the Alliance for the Great Lakes schedule; it may be in March; discussion concluded.

There were teachers interested in the poster contests, so they took flyers to school and announced them for a week and a half with no response; discussion concluded.

Fall Events:

The gas can exchanges were not good this year. The radio advertising format was changed. There are a lot of gas cans left. U.S. Steel received gas cans for their household hazardous waste day distribution. This was paid for out of MS4 money and not air, this is counted as part of the MS4 community activity; discussion concluded.

The Good Housekeeping workshop will be December 16th half day a.m. at NIRPC. Kathy Csatari, IDEM Pollution Division will come and talk about materials handling. The Excel video will be shown. A flyer will be sent announcing the workshop; discussion concluded.

Sarah overviewed the Erosion Control Workshop, forty-five people attended. Four vendors signed up instead of five. There may be a charge in the future. The attendance list will be sent to members; discussion concluded.

Sarah will send out thank you notes to speakers on the new MS4 letterhead. The Town of Chesterton will be added to the letterhead and the crayfish logo. Kathy will check with the system administrator about an MS4 e-mail address.

Media Update:

Kathy said Thursday is Post-Tribune article day and the MS4 article insert is "Getting Ready for Winter." In December, the article will be on de-icing.

Kathy overviewed the Times Online rough draft, which would be in the flash to animate. Several pictures need to be redesigned with more diversity of people. The pictures would be a flick through to the MS4 page; this is the first draft; discussion concluded.

Mascot Update:

Kathy said the official consensus of the committee is to authorize Kathy to order the happy drop mascot costume from Herbert's Fun Shop; motion approved. We will order the mascot in size large; discussion concluded.

Kathy said she will be sending out notices for the December 16th housekeeping workshop; discussion concluded.

Kathy Csatari will come to your facilities and do confidential compliance assessments. She is a certified materials operator and is very knowledgeable about a lot of programs. She is located at the IDEM northwest office in Merrillville.

Adjournment:

The next meeting will be in January.