



## **RESOLUTION 14-26**

### **A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING THE YEAR 2015 APPROPRIATION BUDGETS FOR THE COMMISSION'S GOVERNMENTAL FUNDS, AND ESTABLISHING SALARY GUIDELINES FOR THE YEAR 2015**

**WHEREAS**, a budget is required for governmental funds; and

**WHEREAS**, it is anticipated that sufficient revenues and other financing sources will be available to support the budgets herein proposed; and

**WHEREAS**, it is the responsibility of the Commission, as a whole, to approve the appropriations budget of the Commission;

**NOW THEREFORE BE IT RESOLVED**, that the Commission adopt as its Year 2015 budget for the General Fund for the budget identified in Attachment A to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2015 budget for the Transit Capital Projects Fund the budget identified in Attachment B to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2015 budget for the Transit Operating Projects Fund the budget identified in Attachment C to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2015 budget for the LaPorte County Revolving Loan Fund the budget identified in Attachment D to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission establishes as its compensation schedule for the Year 2015 the position classification matrix identified as Attachment E to this resolution.

**BE IT FURTHER RESOLVED**, that the Finance and Personnel Committee of the Commission be designated to oversee the administration of these budgets within the framework of more detailed budget guidelines it might establish; and

**BE IT FURTHER RESOLVED**, that the Finance and Personnel Committee of the Commission be designated to establish the rate of participation in group insurance premium cost for the Year 2015 when premium costs become known.

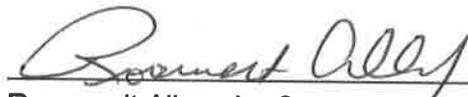
Duly adopted by the Northwestern Indiana Regional Planning Commission this 16<sup>th</sup> day of October 2014.



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Brian Snedecor, Chairman

**ATTEST:**



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Roosevelt Allen, Jr., Secretary

2015 GENERAL FUND EXPENSE BUDGET

Attachment A

	2014 Budget	2015 Budget	
<b>SALARIES</b>			
STAFF SALARIES			
	1,472,689	1,496,025	
<b>TOTAL</b>	<b>1,472,689</b>	<b>1,496,025</b>	1.6%
<b>FRINGE BENEFITS</b>			
FICA CONTRIBUTIONS	112,670	115,450	
WORKERS COMPENSATION	6,400	7,000	
UNEMPLOYMENT COMPENSATION	5,700	6,300	
PERF CONTRIBUTIONS	147,640	152,710	
SUPPLEMENTARY PERF CONTRIBUTION	19,780	40,640	
HEALTH INSURANCE	270,000	260,000	
LIFE & DISABILITY INSURANCE	23,000	25,000	
ICMA CONTRIBUTIONS	16,510	18,000	
STAFF DEVELOPMENT	18,000	18,000	
<b>TOTAL</b>	<b>619,700</b>	<b>643,100</b>	3.8%
<b>OCCUPANCY</b>			
OFFICE LEASE	197,150	199,235	
PROPERTY INSURANCE	4,000	5,000	
BUILDING MAINTENANCE	12,000	14,000	
UTILITIES	25,000	25,000	
<b>TOTAL</b>	<b>238,150</b>	<b>243,235</b>	2.1%
<b>EQUIPMENT SERVICE/MAINTENANCE</b>			
COPIER LEASING/MAINTENANCE	25,000	30,000	
COMPUTER SERVICE	52,000	55,000	
TELEPHONE & INTERNET SERVICE / MAIN.	20,000	20,000	
OTHER EQUIPMENT MAINTENANCE	2,600	2,600	
<b>TOTAL</b>	<b>99,600</b>	<b>107,600</b>	8.0%
<b>DEPARTMENTAL</b>			
COMMISSION/EXECUTIVE DIRECTOR	43,891	41,500	
PLANNING	40,500	40,500	
SUBGRANTEE MANAGEMENT	6,000	8,000	
ENVIRONMENTAL PROGRAMS	16,500	31,000	
RIVER BASIN COMMISSIONS	1,500	1,500	
ALLOCATED FUNCTIONS	40,000	42,000	
ENVIRONMENTAL PROMOTIONS	* 49,000 *	33,000	
GENERAL USE SUPPLIES	8,535	9,735	
<b>TOTAL</b>	<b>205,926</b>	<b>207,235</b>	0.6%
<b>CONTRACTUAL</b>			
LEGAL SERVICES	* 56,200 *	56,800	
AUDIT & ACCOUNTING	* 11,850 *	20,000	
LA PORTE RLF SERVICES	* 6,000 *	6,000	
TRANSIT OVERSIGHT	* 13,000 *	13,000	
ENVIRONMENTAL CONTRACTS	* 229,700 *	259,120	
SOUTHSHORE CLEAN CITIES/DIESEL RETRO FIT	* 222,250 *	25,000	
ORGANIZATIONAL DEVELOPMENT	* 11,000 *	20,000	
CORNUCOPIA CONTRACTUAL	* 3,000 *	-	
BOARD DEVELOPMENT	* 2,500 *	2,500	
BIKES ON TRAINS	* 205,000 *	136,325	
OTHER CONTRACTUAL	* - *	-	
<b>TOTAL</b>	<b>760,500</b>	<b>538,745</b>	-29.2%
<b>CAPITAL OUTLAYS</b>			
EQUIPMENT & FURNITURE	* 73,000 *	61,000	
<b>TOTAL</b>	<b>73,000</b>	<b>61,000</b>	-16.4%
<b>TOTAL BUDGET</b>	<b>3,469,565</b>	<b>3,296,940</b>	-5.0%

\* External Expenses (Contractual, Promotional & Expenses)

## CY 2015 TRANSIT CAPITAL PROJECTS FUND

	Grant	Federal	Req. Match	Total
<b>La Porte Transit</b>				
Propane Fueled Vehicles (2)	X024	150,420	37,605	188,025
Propane Fueling Equipment	X024	17,000	4,250	21,250
<b>Other Sub-Grantees</b>				
Vehicles (2)	X035	106,940	-	106,940
Security Equipment	X609	12,000	3,000	15,000
Vehicles (3)	X609	168,595	42,149	210,744
Vehicles (2)	X636	106,332	26,583	132,915
Vehicles (4)	X653	275,528	48,623	324,150
Computer Replacement	X653	14,720	3,680	18,400
Vehicles (9)	X667	527,000	93,000	620,000
Bus Passenger Shelters	X667	43,200	10,800	54,000
Security Cameras	X667	16,320	4,080	20,400
Routematch Server	X667	8,000	2,000	10,000
Routematch Maintenance	X667	54,570	13,643	68,213
	TOTAL	<u>1,500,625</u>	<u>289,412</u>	<u>1,790,037</u>
	Contingency			-
	TOTAL BUDGET			<u>1,790,037</u>

## CY 2015 TRANSIT OPERATING PROJECTS FUND

	Federal	Req. Match	Total
East Chicago			
Preventative Maintenance	342,211	85,553	427,764
Complementary Paratransit	153,747	38,437	192,184
Route Study	80,000	20,000	100,000
Opportunity Enterprises			
Preventative Maintenance	93,892	23,473	117,365
North Township			
Preventative Maintenance	52,404	13,101	65,505
Operating Assistance (100% CMAQ)	800,000	-	800,000
Southlake Community Services			
Preventative Maintenance	301,053	75,263	376,316
Expanded Service	145,820	145,820	291,640
Valparaiso			
Capital Cost of Contracting	462,423	115,606	578,029
Operating Assistance (CMAQ)	272,000	68,000	340,000
Marketing	80,000	20,000	100,000
Porter County Community Services			
Preventative Maintenance	120,000	30,000	150,000
Expanded Service	82,936	82,936	165,872
City of LaPorte			
Operating Assistance	246,421	246,421	492,842
PMTF Funds (NT,SLCS,PCCS, & OE)	512,178	-	512,178
	<u>3,745,085</u>	<u>964,610</u>	<u>4,709,695</u>
Contingency	-		
	<u><u>3,745,085</u></u>		

**CY 2015 LAPORTE COUNTY REVOLVING LOAN FUND**

	<b>2014 Budget</b>	<b>2015 Budget</b>
New Loans	150,000	150,000
TOTAL	<u>150,000</u>	<u>150,000</u>
TOTAL BUDGET		<u>150,000</u>

Northwestern Indiana Regional Planning Commission

Personnel Management Systems

Position Classification Matrix (2015)

0% Increase

Step Class	Base	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	Compensation set by Board																				
Executive Director																					
Agency Mgmt (A)	56,881	58,303	59,725	61,147	62,569	63,991	65,414	66,836	68,258	69,680	71,102	72,524	73,946	75,368	76,790	78,212	79,634	81,056	82,478	83,900	85,322
Program Mgmt (B)	46,540	47,703	48,867	50,030	51,193	52,357	53,520	54,684	55,847	57,011	58,174	59,338	60,501	61,665	62,828	63,992	65,155	66,319	67,482	68,646	69,809
Professional (A)	41,368	42,402	43,437	44,471	45,505	46,539	47,573	48,608	49,642	50,676	51,710	52,744	53,779	54,813	55,847	56,881	57,915	58,950	59,984	61,018	62,052
Professional (B)	33,611	34,451	35,292	36,132	36,972	37,812	38,653	39,493	40,333	41,174	42,014	42,854	43,694	44,535	45,375	46,215	47,055	47,896	48,736	49,576	50,417
Tech/Admin (A)	27,148	27,827	28,506	29,184	29,863	30,542	31,221	31,899	32,578	33,257	33,935	34,614	35,293	35,972	36,650	37,329	38,008	38,686	39,365	40,044	40,722
Tech/Admin (B)	23,269	23,851	24,433	25,014	25,596	26,178	26,760	27,341	27,923	28,505	29,087	29,668	30,250	30,832	31,414	31,995	32,577	33,159	33,740	34,322	34,904
Interns/Seasonal	Wage or Stipend set by Executive Director																				

For employees in Step 20 of any class, a bonus equal to the amount of the step increase for that class will be paid to the employee on their anniversary date. (This is in lieu of a salary increase.)

**2015 GENERAL FUND REVENUE SOURCES**

	Grantor	NIRPC Match	Third Party Match	Total
<b>PLANNING</b>				
PL & Section 5303	1,358,614	335,654	4,000	1,698,268
STP Planning	160,000	40,000	-	200,000
FTA 5307-Transit Planning	120,000	30,000	-	150,000
<b>SUB-TOTAL</b>	<b>1,638,614</b>	<b>405,654</b>	<b>4,000</b>	<b>2,048,268</b>
<b>ENVIRONMENTAL</b>				
CMAQ 100% No Match	96,900	-	-	96,900
CMAQ 80% Match Required	150,480	-	30,096	188,100
CMAQ - Diesel Retro Fit	25,000	-	-	25,000
Donnelly Foundation	80,000	-	-	80,000
Partners for Clean Air	3,000	-	-	3,000
Burns Waterway Initiative 319	30,000	-	20,000	50,000
Rooftop Solar Challenge II	45,500	-	19,500	65,000
Brownfield (RLF)	12,000	-	-	12,000
Brownfield (Assessment)	12,000	-	-	12,000
Urban Waters	46,519	-	3,101	49,620
MS4 Project	64,000	-	-	64,000
<b>SUB-TOTAL</b>	<b>565,399</b>	<b>-</b>	<b>72,697</b>	<b>645,620</b>
<b>ECONOMIC DEVELOPMENT</b>				
Revolving Loan Fund Services	-	-	6,000	6,000
<b>SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>
<b>OTHER</b>				
FTA 5307 Transit Admin	178,435	44,609	-	223,044
FTA 5307 Transit Planning Study	114,800	-	28,700	143,500
FTA 5307 Transit Equipment	48,000	12,000	-	60,000
KRBC	90,000	20,000	-	110,000
Direct Local Allocations*	-	60,508	-	60,508
<b>SUB-TOTAL</b>	<b>431,235</b>	<b>137,117</b>	<b>28,700</b>	<b>597,052</b>
<b>TOTALS</b>	<b>2,635,248</b>	<b>542,771</b>	<b>111,397</b>	<b>3,296,940</b>

**County/Interest**

**542,771**

Local Share over/(short) -

**Notes:**

\* A certain amount of match is required for Direct Local Expenditures and for allocation overages

13,000	10% of Executive Director Salary
41,500	Commissioner & Executive Director Expenses
1,000	Furniture & Equipment
2,500	Board Development
2,508	Allocation Overages/Potential Match
<u>60,508</u>	