

## **RESOLUTION 16-41**

### **A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING THE YEAR 2017 APPROPRIATION BUDGETS FOR THE COMMISSION'S GOVERNMENTAL FUNDS**

**WHEREAS**, a budget is required for governmental funds; and

**WHEREAS**, it is anticipated that sufficient revenues and other financing sources will be available to support the budgets herein proposed; and

**WHEREAS**, it is the responsibility of the Commission, as a whole, to approve the appropriations budget of the Commission;

**NOW THEREFORE BE IT RESOLVED**, that the Commission adopt as its Year 2017 budget for the General Fund for the budget identified in Attachment A to this resolution; and


**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2017 budget for the Transit Capital Projects Fund the budget identified in Attachment B to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2017 budget for the Transit Operating Projects Fund the budget identified in Attachment C to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2017 budget for the LaPorte County Revolving Loan Fund the budget identified in Attachment D to this resolution; and

**BE IT FURTHER RESOLVED**, that the Finance and Personnel Committee of the Commission be designated to oversee the administration of these budgets within the framework of more detailed budget guidelines it might establish.

Duly adopted by the Northwestern Indiana Regional Planning Commission  
this 8<sup>th</sup> day of December 2016.



---

James G. Ton  
Chairperson

**ATTEST:**



---

Geof R. Benson  
Secretary

**ATTACHMENT A**

**NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION  
2017 GENERAL FUND APPROPRIATIONS BUDGET**

---

<b>PERSONNEL - SALARIES</b>	<b>1,487,243</b>
<b>PERSONNEL - FRINGE BENEFITS</b>	<b>656,395</b>
<b>OCCUPANCY</b>	<b>259,220</b>
<b>EQUIPMENT SERVICE/MAINTENANCE</b>	<b>72,500</b>
<b>DEPARTMENTAL</b>	<b>233,506</b>
<b>CONTRACTUAL</b>	<b>1,264,589</b>
<b>CAPITAL OUTLAYS - Equipment &amp; Furniture</b>	<b>101,000</b>
<b>TOTAL FUND BUDGET</b>	<b>4,074,453</b>

---

**ATTACHMENT B**

**NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION  
2017 TRANSIT CAPITAL PROJECTS FUND APPROPRIATIONS BUDGET**

---

<b>CAPITAL OUTLAYS - TRANSIT EQUIPMENT</b>	<b>2,375,452</b>
<b>TOTAL FUND BUDGET</b>	<b>2,375,452</b>

---

**ATTACHMENT C**

**NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION  
2017 TRANSIT OPERATING PROJECTS FUND APPROPRIATIONS BUDGET**

---

<b>OTHER SERVICES AND CHARGES</b>	<b>3,764,616</b>
<b>TOTAL FUND BUDGET</b>	<b>3,764,616</b>

---

ATTACHMENT D

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION  
2017 LAPORTE COUNTY REVOLVING LOAN FUND APPROPRIATIONS BUDGET

---

OTHER SERVICES AND CHARGES	200,000
TOTAL FUND BUDGET	<u>200,000</u>

---

## 2017 GENERAL FUND EXPENSE BUDGET

Attachment A

	2016 Budget	2017 Budget	
<b>SALARIES</b>			
STAFF SALARIES	1,502,188	1,487,243	
<b>TOTAL</b>	<b>1,502,188</b>	<b>1,487,243</b>	-1.0%
<b>FRINGE BENEFITS</b>			
FICA CONTRIBUTIONS	114,917	113,815	
WORKERS COMPENSATION	7,000	7,000	
UNEMPLOYMENT COMPENSATION	2,600	1,600	
PERF CONTRIBUTIONS	190,873	185,100	
HEALTH INSURANCE	290,000	290,000	
LIFE & DISABILITY INSURANCE & EAP	21,000	21,000	
ICMA CONTRIBUTIONS	18,000	19,880	
STAFF DEVELOPMENT	18,000	18,000	
<b>TOTAL</b>	<b>662,390</b>	<b>656,395</b>	-0.9%
<b>OCCUPANCY</b>			
OFFICE LEASE	204,113	209,220	
PROPERTY INSURANCE	7,000	9,000	
BUILDING MAINTENANCE	17,000	18,000	
UTILITIES	20,000	23,000	
<b>TOTAL</b>	<b>248,113</b>	<b>259,220</b>	4.5%
<b>EQUIPMENT SERVICE/MAINTENANCE</b>			
COPIER LEASING/MAINTENANCE	25,000	21,000	
COMPUTER SERVICE	60,000	28,000	
TELEPHONE & INTERNET SERVICE / MAIN	20,000	23,000	
OTHER EQUIPMENT MAINTENANCE	500	500	
<b>TOTAL</b>	<b>105,500</b>	<b>72,500</b>	-31.3%
<b>DEPARTMENTAL</b>			
COMMISSION/EXECUTIVE DIRECTOR	36,500	36,500	
PLANNING	40,500	40,500	
SUBGRANTEE MANAGEMENT	8,000	14,000	
ENVIRONMENTAL PROGRAMS	25,450	11,000	
RIVER BASIN COMMISSIONS	500	500	
ALLOCATED FUNCTIONS	41,490	41,490	
ENVIRONMENTAL PROMOTIONS	78,000	79,500	
GENERAL USE SUPPLIES	9,942	10,016	
<b>TOTAL</b>	<b>240,382</b>	<b>233,506</b>	-2.9%
<b>CONTRACTUAL</b>			
LEGAL SERVICES	19,000	18,000	
AUDIT & ACCOUNTING	16,000	16,000	
HUMAN RESOURCES	22,000	10,000	
LA PORTE RLF SERVICES	6,000	1,000	
TRANSIT OVERSIGHT	43,000	13,000	
ENVIRONMENTAL CONTRACTS	388,300	700,399	
SOUTHSHORE CLEAN CITIES/DIESEL RETRO FIT	215,412	-	
ALTERNATIVE FUEL	-	40,000	
ORGANIZATIONAL DEVELOPMENT	8,500	16,000	
CORNUCOPIA CONTRACTUAL	3,000	3,000	
BOARD DEVELOPMENT	-	-	
SAFETY PLANNING I-65 & US 30 STUDY	248,161	238,000	
HOUSEHOLD TRAVEL SURVEY	-	184,190	
STATE WIDE TRAIL STUDY	25,000	25,000	
BIKES ON TRAINS	42,700	-	
TRAIL GUIDES	15,730	-	
HOBART FEASIBILITY STUDY	134,700	-	
PORTAGE FEASIBILITY STUDY	134,700	-	
OTHER CONTRACTUAL	-	-	
<b>TOTAL</b>	<b>1,322,203</b>	<b>1,264,589</b>	-4.4%
<b>CAPITAL OUTLAYS</b>			
EQUIPMENT & FURNITURE	38,270	101,000	
<b>TOTAL</b>	<b>38,270</b>	<b>101,000</b>	163.9%
<b>TOTAL BUDGET</b>	<b>4,119,046</b>	<b>4,074,453</b>	-1.1%

\* External Expenses (Contractual, Promotional &amp; Expenses)

## CY 2017 TRANSIT CAPITAL PROJECTS FUND

	Grant	Federal	Req. Match	Total
Propane Fueled Vehicles (2)	X053	145,219	36,305	181,524
Architectual Services	X012	16,000	4,000	20,000
Bus Garage Renovation	X012	144,000	36,000	180,000
Ticket Kiosks and On-Board fare boxes	X012	48,000	12,000	60,000
Bus Washing Machine	X012	24,000	6,000	30,000
Support Equipment	X667	1,600	400	2,000
Security Camera & Lighting	X667	20,000	5,000	25,000
Security Cameras	X667	16,320	4,080	20,400
Vehicles (7)	X667	393,307	69,407	462,714
Routematch Maintenance	2016-033	37,021	9,255	46,276
Routematch Tablets	2016-033	2,800	700	3,500
Security Camera & Lighting	2016-033	100,000	25,000	125,000
Support Equipment	2016-033	9,600	2,400	12,000
Support Vehicle	2016-033	28,000	7,000	35,000
Replacement Vehicles (7)	2016-033	511,732	90,306	602,038
Replacement Vehicles (7)	2016-015	456,000	114,000	570,000
	TOTAL	<u>1,953,599</u>	<u>421,853</u>	<u>2,375,452</u>
	Contingency			-

## CY 2017 TRANSIT OPERATING PROJECTS FUND

	Federal	Req. Match	Total
City of East Chicago			
Preventative Maintenance	217,064	54,266	271,330
Complementary Paratransit	200,000	50,000	250,000
Operating Assistance	149,662	149,662	299,324
City of LaPorte			
Operating Assistance	260,176	260,176	520,352
City of Valparaiso			
Capital Cost of Contracting	268,000	67,000	335,000
Operating Assistance (CMAQ)	260,000	65,000	325,000
TOD Ground Improvements	100,000	25,000	125,000
North Township			
Preventative Maintenance	43,200	10,800	54,000
Operating Assistance	235,079	235,079	470,158
Operating Assistance (CMAQ)	480,000	120,000	600,000
Opportunity Enterprises			
Preventative Maintenance	100,194	25,049	125,243
Porter County Community Services			
Preventative Maintenance	100,000	25,000	125,000
Operating Assistance	175,933	175,933	351,866
Expanded Service	82,936	82,936	165,872
Southlake Community Services			
Preventative Maintenance	100,000	25,000	125,000
Operating Assistance	308,012	308,012	616,024
Expanded Service	175,000	175,000	350,000
PMTF Funds (NT,SLCS,PCCS, & OE)	509,360	-	509,360
	<u>3,764,616</u>	<u>1,853,913</u>	<u>5,618,529</u>
Contingency	-		
	<u>3,764,616</u>		

**CY 2017 LAPORTE COUNTY REVOLVING LOAN FUND**

	<b>2016 Budget</b>	<b>2017 Budget</b>
New Loans	320,000	200,000
	<u>320,000</u>	<u>200,000</u>
TOTAL	<u>320,000</u>	<u>200,000</u>
TOTAL BUDGET		<u>200,000</u>



**2017 GENERAL FUND REVENUE SOURCES**

	Grantor	NIRPC Match	Third Party Match	Total
<b>PLANNING</b>				
PL & Section 5303	1,585,043	365,203	31,058	1,981,304
HSIP - I 65 & US 30 Route Study	228,000	-	-	228,000
FTA 5307-Transit Planning	108,000	27,000	-	135,000
<b>SUB-TOTAL</b>	<b>1,921,043</b>	<b>392,203</b>	<b>31,058</b>	<b>2,344,304</b>
<b>ENVIRONMENTAL</b>				
CMAQ Public Education	440,000	9,941	-	449,941
CMAQ - Alternative Fuel	40,000	-	-	40,000
Calumet Land Conservation Partnership	75,000	-	-	75,000
Partners for Clean Air	3,000	-	-	3,000
Burns Waterway Initiative 319	394,000	-	9,399	403,399
FLRI Urban Forestry	100,000	-	-	100,000
Brownfield (RLF)	38,775	-	-	38,775
Brownfield (Assessment)	10,000	-	-	10,000
LARE-Deep River Dam Study	25,000	-	-	25,000
<b>SUB-TOTAL</b>	<b>1,125,775</b>	<b>9,941</b>	<b>9,399</b>	<b>1,145,115</b>
<b>ECONOMIC DEVELOPMENT</b>				
Revolving Loan Fund Services	-	-	1,000	1,000
<b>SUB-TOTAL</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>
<b>OTHER</b>				
FTA 5307 Transit Admin	246,907	61,727	-	308,634
FTA 5307 Transit Equipment	80,000	20,000	-	100,000
Cornucopia	3,000	-	-	3,000
KRBC	113,500	20,000	-	133,500
Direct Local Allocations*	-	38,900	-	38,900
<b>SUB-TOTAL</b>	<b>443,407</b>	<b>140,627</b>	<b>-</b>	<b>584,034</b>
<b>TOTALS</b>	<b>3,490,225</b>	<b>542,771</b>	<b>41,457</b>	<b>4,074,453</b>

**County/Interest**

**542,771**

Local Share over/(short) -

**Notes:**

\* A certain amount of match is required for Direct Local Expenditures and for allocation overages

- 1,400 1% of Executive Director Salary
- 36,500 Commissioner & Executive Director Expenses
- 1,000 Furniture & Equipment
- Board Development
- Allocation Overages/Potential Match

---

38,900