

RESOLUTION 17-26

A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING THE YEAR 2018 APPROPRIATION BUDGETS FOR THE COMMISSION'S GOVERNMENTAL FUNDS

WHEREAS, a budget is required for governmental funds; and

WHEREAS, it is anticipated that sufficient revenues and other financing sources will be available to support the budgets herein proposed; and

WHEREAS, it is the responsibility of the Commission, as a whole, to approve the appropriations budget of the Commission;

NOW THEREFORE BE IT RESOLVED, that the Commission adopt as its Year 2018 budget for the General Fund for the budget identified in Attachment A to this resolution; and

BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2018 budget for the Transit Capital Projects Fund the budget identified in Attachment B to this resolution; and

BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2018 budget for the Transit Operating Projects Fund the budget identified in Attachment C to this resolution; and

BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2018 budget for the LaPorte County Revolving Loan Fund the budget identified in Attachment D to this resolution; and

BE IT FURTHER RESOLVED, that the Finance and Personnel Committee of the Commission be designated to oversee the administration of these budgets within the framework of more detailed budget guidelines it might establish.

Duly adopted by the Northwestern Indiana Regional Planning Commission
this 14th day of December 2017.



Michael Griffin
Chairperson

ATTEST:



Diane Noll
Secretary

2018 BUDGET

12/14/2017

2018 GENERAL FUND REVENUE SOURCES

	Grantor	NIRPC Match	Third Party Match	Total
PLANNING				
PL & Section 5303**	1,571,649	392,912	23,793	1,988,354
STBG**	161,000	9,000	23,200	193,200
FTA 5307-Transit Planning	80,000	20,000	-	100,000
SUB-TOTAL	1,812,649	421,912	46,993	2,281,554
ENVIRONMENTAL				
CMAQ Public Education	399,423	577	-	400,000
CMAQ Diesel	40,000	-	-	40,000
Donnelly Land Conservation	83,500	-	-	83,500
Burns Waterway Initiative 319***	200,000	-	200,000	200,000
FLRI Urban Forestry	48,700	-	-	48,700
Brownfield (RLF)	35,000	-	-	35,000
Partners for Clean Air	6,500	-	-	6,500
LARE-Deep River Dam Study	31,000	-	-	31,000
LMCP-Deep River Dam	14,000	-	-	14,000
LMCP- Septic Project -319 Grant	17,000	-	-	17,000
LARE-Kabelin Drain	18,955	-	-	18,955
SUB-TOTAL	894,078	577	200,000	894,655
ECONOMIC DEVELOPMENT				
Revolving Loan Fund Services	-	-	1,000	1,000
SUB-TOTAL	-	-	1,000	1,000
OTHER				
FTA 5307 Transit Admin	261,620	65,405	-	327,025
Cornucopia	3,000	-	-	3,000
KRBC	113,500	20,000	-	133,500
Shared Ethics Advisory Commission	2,000	-	-	2,000
Direct Local Allocations*	-	34,877	-	34,877
SUB-TOTAL	380,120	120,282	-	500,402
TOTALS	3,086,847	542,771	247,993	3,677,611

County/Interest **542,771**

Local Share over/(short) **(0)**

Notes:

* A certain amount of match is required for Direct Local Expenditures and for allocation overages

1,400	1% of Executive Director Salary
32,477	Commissioner & Executive Director Expenses
1,000	Furniture & Equipment
-	Board Development
-	Allocation Overages/Potential Match
<hr/> 34,877	

** Third Party Match is with RDA Funds
 *** Third Party Match is with In-Kind (not included in total)

	2017 Budget	2018 Budget
SALARIES		
STAFF SALARIES	1,487,243	1,556,202
TOTAL	1,487,243	1,556,202
FRINGE BENEFITS		
FICA CONTRIBUTIONS	113,815	119,049
WORKERS COMPENSATION	7,000	4,850
UNEMPLOYMENT COMPENSATION	1,600	1,660
PERF CONTRIBUTIONS	185,100	200,323
HEALTH INSURANCE	290,000	275,000
LIFE & DISABILITY INSURANCE & EAP	21,000	21,000
ICMA CONTRIBUTIONS	19,880	19,880
STAFF DEVELOPMENT	18,000	19,500
TOTAL	656,395	661,262
OCCUPANCY		
OFFICE LEASE	209,220	214,446
PROPERTY INSURANCE	9,000	5,000
BUILDING MAINTENANCE	18,000	18,000
UTILITIES	23,000	24,000
TOTAL	259,220	261,446
EQUIPMENT SERVICE/MAINTENANCE		
COPIER LEASING/MAINTENANCE	21,000	21,000
COMPUTER SERVICE	28,000	20,000
TELEPHONE & INTERNET SERVICE / MAIN.	23,000	23,000
OTHER EQUIPMENT MAINTENANCE	500	500
TOTAL	72,500	64,500
DEPARTMENTAL		
COMMISSION/EXECUTIVE DIRECTOR	36,500	36,500
PLANNING	40,500	39,000
SUBGRANTEE MANAGEMENT	14,000	10,000
ENVIRONMENTAL PROGRAMS	11,000	20,000
PARTNER AGENCIES	500	500
ALLOCATED FUNCTIONS	41,490	28,000
ENVIRONMENTAL PROMOTIONS	* 79,500 *	46,000
GENERAL USE SUPPLIES	10,016	10,000
TOTAL	233,506	190,000
CONTRACTUAL		
LEGAL SERVICES	* 18,000 *	18,600
AUDIT & ACCOUNTING	* 16,000 *	18,000
HUMAN RESOURCES	* 10,000 *	-
LA PORTE RLF SERVICES	* 1,000 *	1,000
TRANSIT OVERSIGHT	* 13,000 *	11,300
ENVIRONMENTAL CONTRACTS	* 700,399 *	547,220
ALTERNATIVE FUEL	* 40,000 *	40,000
ORGANIZATIONAL DEVELOPMENT	* 16,000 *	16,000
CORNUCOPIA CONTRACTUAL	* 3,000 *	3,000
BOARD DEVELOPMENT	* - *	2,000
E-TIP		45,000
SAFETY PLANNING I-65 & US 30 STUDY	* 238,000 *	-
HOUSEHOLD TRAVEL SURVEY	* 184,190 *	232,081
STATE WIDE TRAIL STUDY	* 25,000 *	-
TOTAL	1,264,589	934,201
CAPITAL OUTLAYS		
EQUIPMENT & FURNITURE	* 101,000 *	10,000
TOTAL	101,000	10,000
TOTAL BUDGET	4,074,453	3,677,611

ATTACHMENT A

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2013 GENERAL FUND APPROPRIATIONS BUDGET

PERSONNEL - SALARIES	1,556,202
PERSONNEL - FRINGE BENEFITS	661,262
OCCUPANCY	261,446
EQUIPMENT SERVICE/MAINTENANCE	64,500
DEPARTMENTAL	190,000
CONTRACTUAL	934,201
CAPITAL OUTLAYS - Equipment & Furniture	10,000
TOTAL FUND BUDGET	3,677,611

ATTACHMENT B

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2013 TRANSIT CAPITAL PROJECTS FUND APPROPRIATIONS BUDGET

CAPITAL OUTLAYS - TRANSIT EQUIPMENT	2,384,079
TOTAL FUND BUDGET	2,384,079

ATTACHMENT C

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2013 TRANSIT OPERATING PROJECTS FUND APPROPRIATIONS BUDGET

OTHER SERVICES AND CHARGES	2,872,020
TOTAL FUND BUDGET	2,872,020

ATTACHMENT D

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2013 LAPORTE COUNTY REVOLVING LOAN FUND APPROPRIATIONS BUDGET

OTHER SERVICES AND CHARGES	150,000
TOTAL FUND BUDGET	150,000

Attachment B

CY 2018 TRANSIT CAPITAL PROJECTS FUND					
Subrecipient	Grant	Project	Total	Federal Funds	Non-Federal Funds
Valparaiso	1193-2017-1	Assoc. Transit Improvments	\$ 125,000	\$ 100,000	\$ 25,000
TransPorte, City of La	1193-2017-2	Replace 2 Revenue Vehicles	\$ 176,000	\$ 140,800	\$ 35,200
SLCCS	1193-2017-1	Replace 2 Revenue Vehicles	\$ 154,350	\$ 131,198	\$ 23,152
OE	1193-2017-1	Replace 2 Revenue Vehicles	\$ 148,568	\$ 126,283	\$ 22,285
Valparaiso	1193-2017-1	Replace 2 Revenue Vehicles	\$ 165,031	\$ 132,025	\$ 33,006
Valparaiso	1193-2017-1	Replace 2 Revenue Vehicles	\$ 220,000	\$ 176,000	\$ 44,000
North Township	1193-2017-1	Replace 1 Revenue Vehicle	\$ 135,000	\$ 114,750	\$ 20,250
North Township	1193-2017-1	Replace 1 vehicle	\$ 72,480	\$ 57,984	\$ 14,496
SLCCS	1193-2017-1	Replace 2 Revenue Vehicles	\$ 139,329	\$ 111,463	\$ 27,866
East Chicago	1193-2017-1	Replace 2 Revenue Vehicles	\$ 760,000	\$ 646,000	\$ 114,000
PCACS	1193-2017-1	Replace 2 Revenue Vehicles	\$ 155,000	\$ 131,750	\$ 23,250
North Township	1193-2017-1	Route Match	\$ 12,500	\$ 10,000	\$ 2,500
North Township	1193-2017-1	Route Match	\$ 13,500	\$ 10,800	\$ 2,700
PCACS	1193-2017-1	Route Match	\$ 13,000	\$ 10,400	\$ 2,600
PCACS	1193-2017-1	Route Match	\$ 12,281	\$ 9,825	\$ 2,456
SLCCS	1193-2017-1	Route Match	\$ 24,781	\$ 19,825	\$ 4,956
SLCCS	1193-2017-1	Route Match	\$ 30,000	\$ 24,000	\$ 6,000
SLCCS	1193-2017-1	Route Match Maint.	\$ 27,259	\$ 21,807	\$ 5,452
			\$ 2,384,079	\$ 1,974,910	\$ 409,169

CY 2018 TRANSIT OPERATING PROJECTS FUND

	Federal	Req. Match	Total
City of East Chicago			
Preventative Maintenance	217,064	54,266	271,330
Complementary Paratransit	217,064	54,266	271,330
Operating Assistance	84,136	84,136	168,272
City of LaPorte			
Operating Assistance	260,177	260,177	520,354
Expanded Service	213,120	53,280	266,400
City of Valparaiso			
Capital Cost of Contracting	600,204	150,051	750,255
Operating Assistance (CMAQ)	-	-	
TOD Ground Improvements	-	-	
North Township			
Preventative Maintenance	30,000	7,500	37,500
Operating Assistance	115,000	115,000	230,000
Route Match - Other	10,000	2,500	
Operating Assistance (CMAQ)			
Opportunity Enterprises			
Preventative Maintenance	124,000	31,000	155,000
Porter County Community Services			
Preventative Maintenance	76,000	19,000	95,000
Operating Assistance	140,000	140,000	280,000
Route Match - Other	9,825	2,456	12,281
Southlake Community Services			
Preventative Maintenance	92,000	23,000	115,000
Operating Assistance	137,500	137,500	275,000
Route Match - Other	19,825	4,956	24,781
PMTF Funds (NT,SLCS,PCCS, OE & CV)	526,105		526,105
Public Mass Transportation Fund			
	<u>2,872,020</u>	<u>1,139,088</u>	<u>3,998,608</u>
	<u>2,872,020</u>		

2018 BUDGET COUNTY RECYCLING LOAN FUND

	2017 Budget	2018 Budget
New Loans	200,000	150,000
	<u>200,000</u>	<u>150,000</u>
TOTAL	<u>200,000</u>	<u>150,000</u>
TOTAL BUDGET		<u>150,000</u>

CY 2018 SALARY FACTORS

January 1, 2017 Payroll Cost	1,556,202	
Less Executive Director Salary	140,000	
Proposed Performance Base Increase	232	3.0%

Alternative Global Increases	Sal Only	w/ FICA & PERF	0.0765 FICA 0.1420 PERF
0.0% Increase	-	-	<u>0.2185</u>
0.5% Increase	39	47	
1.0% Increase	77	94	
1.5% Increase	116	141	
2.0% Increase	155	188	
2.5% Increase	193	235	
3.0% Increase	232	282	
3.5% Increase	270	329	
4.0% Increase	309	377	