

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

FINANCE AND PERSONNEL COMMITTEE

March 16, 2017  
NIRPC Dune Room  
Portage, Indiana

**Members Present**

Karen Freeman-Wilson **Chair**  
Christine Cid  
Robert Carnahan  
Diane Noll  
Dave Shafer  
Greg Stinson

**Staff and Others Present**

Ty Warner  
Angie Hayes  
Allen Hammond  
Kelly Wenger  
George Topoll

**Members Absent**

Anthony Copeland  
Richard Hardaway  
Ron Meer

**Call to Order**

The meeting was called to order at 8:14 a.m. by Dave Shafer.

**Approval of Minutes**

Dave Shafer presented the minutes of the February 16, 2017 meeting. Upon a motion by Christine Cid, seconded by Robert Carnahan, the Committee approved the minutes.

**Review of Financial Status**

Angie Hayes presented the financial report. At this time there are no cash issues to report. The Budget to Actual reports were presented to the Committee. The total expenditures of the General Fund for the period ending February 28, 2017 are at 10.17%.

**Approval of Claims Register**

Kelly Wenger presented the claims register to the Committee for approval. Upon a motion by Greg Stinson, seconded by Robert Carnahan, the Committee approved the claims register.

**Procurement Recommendation**

Angie Hayes presented procurement #17-04.01 to the Committee for the procurement of trees in the amount not to exceed \$87,500. Upon a motion by Robert Carnahan, seconded by

Christine Cid, the Committee approved the procurement for recommendation to the Executive Board.

### **Kankakee River Basin Commission Contract**

Angie Hayes presented the 2017 Kankakee River Basin Commission Contract. At this time the Kankakee River Basin Commission has already reviewed and approved the contract. Upon a motion by Dave Shafer, seconded by Christine Cid, the Committee approved the contract for recommendation to the Executive Board.

### **Title VI Program Resolution**

Allen Hammond presented Resolution 17-06 to the Committee. Upon a motion by Greg Stinson, seconded by Diane Noll, the Committee approved the resolution for recommendation to the Executive Board.

### **Other Business**

None reported.

### **Adjournment**

There being no further business the meeting adjourned at 8:30 a.m.