

**FULL COMMISSION/EXECUTIVE BOARD MEETING**

**JANUARY 17, 2019. 9 AM**

**NIRPC LAKE MICHIGAN ROOM**

**6100 SOUTHPORT ROAD, PORTAGE, IN**

**Annotated Agenda**

- 1.0 Call to Order and Pledge of Allegiance – Geof Benson, Chair
- 2.0 Public Comment
  - Members of the audience who have signed up to comment on agenda items will be recognized by the Chair. Time is limited to 3 minutes per commenter. Commenters must sign up on the blue form prior to the start of the meeting.
- 3.0 New Appointments – Ethan Lowe
- 4.0 Presentation of Norm Tufford Award -- Ty Warner
- 5.0 Approval of Minutes of the November 15, 2018 Executive Board Meeting Pages 1-3
- 6.0 Report of the Chair – Geof Benson
  - 6.1 Bike Share for Northwest Indiana
  - 6.2 Nominating Committee
  - 6.2 Election of Officers/Executive Board
  - 6.3 Exchange of Gavel
  - 6.4 2019 Schedule of NIRPC Meetings Page 4
- 7.0 Report of the Executive Director – Ty Warner
- 8.0 Finance & Personnel Committee – George Topoll
  - 8.1 Resolution 19-01, NIRPC FY 2019 Budget Pages 5-14
    - ACTION REQUESTED: Approval*
  - 8.2 New Three-Year Executive Director’s Contract and Compensation Pages 15-20
    - ACTION REQUESTED: Approval*
- 9.0 Environmental Management Policy Committee – Bill Emerson, Jr. Pages 21-23
- 10.0 Technical Planning Committee – Kevin Breitzke Pages 24-58
  - 10.1 Public Comment Report on the Comprehensive Regional Plan Update

Companion Amendment #6	Page 26
10.2 Resolution 19-02 Comprehensive Regional Plan Update Companion Amendment #6	Pages 27-31
10.3 Public Comment Report on 2019 Unified Planning Work Program Amendment #1	Page 32
10.4 Resolution 19-03, 2019 Unified Planning Work Program Amendment #1	Pages 33-45
10.5 Public Comment Report on FY 2018-2021 Transportation Improvement Program Amendment #19	Page 46
10.6 Resolution 19-04, FY 2018-2021 Transportation Improvement Program Amendment #19	Pages 47-51
10.7 Public Comment Report on FY 2018-2021 Transportation Improvement Program Amendment #18	Page 52-53
10.8 Resolution 19-05, FY 2018-2021 Transportation Improvement Program Amendment #18	Pages 54-58
11.0 INDOT, Rick Powers, La Porte District Deputy Commissioner	
12.0 Legislative Committee, Mary Tanis	
13.0 Other Business	
14.0 Announcements	
15.0 Adjournment	

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## **NIRPC Executive Board Meeting**

6100 Southport Road, Portage, IN

November 15, 2018

### **Minutes**

Call to Order - Chairman Geof Benson called the meeting to order at 9:15 a.m. with the Pledge of Allegiance and self-introductions. The meeting was streamed live on YouTube and filmed for local public access. Though the meeting was intended as a Full Commission meeting, there was not a quorum of Commissioners present for a Full Commission. Most actions can be taken up by the Executive Board, but some actions on the agenda cannot be completed until a quorum of the Full Commission is present.

Executive Board members present included Geof Benson, Karen Freeman-Wilson, Michael Griffin, Justin Kiel, Tom McDermott, Jr., Mary Tanis, Jim Ton and George Topoll.

Other Commissioners present included Christopher Anderson, Jeannette Bapst, Kevin Breitzke, Robert Carnahan, Christine Cid, Bill Emerson, Jr., Jane Jordan, Matt Murphy, Tom Schmitt, Brian Snedecor and Joe Stahura.

Guests present included Lauri Keagle, Craig Greeg, Bob Thompson, David Wright, Rick Powers, Lisa Shrader, Adam Parkhouse, Amy Stanley, Ismail Attallah, Jim Nowacki, Terry Velligan, Christopher Murphy, Phil Gralik, Andrew Steele and Tim Zorn.

Staff present included Dave Hollenbeck, Ty Warner, Kathy Luther, Daria Sztaba, Trey Wadsworth, Talaya Jones, Charles Bradsky, Eman Ibrahim, Mitch Barloga, James Winters, Gabrielle Biciunas, Lisa Todd, Peter Kimball, Scott Weber, Meredith Stilwell and Mary Thorne.

#### **Public Comments –**

Jim Nowacki, Gary resident, commented on the 12/20 corridor issues.

David Wright, GPTC, commented on the Programmatic Approach and the NOFA.

Minutes – The minutes of the October 18, 2018 Executive Board meeting were approved on a motion by George Topoll and a second by Tom McDermott, Jr.

#### **Report of the Executive Director – Ty Warner**

- Geof Benson presented Ty Warner with a service award for 5 years of service with NIRPC. Ty Warner presented services awards to Scott Weber for 5 years of service, Gabrielle Biciunas for 10 years of service and Mitch Barloga for 15 years of service. Mr. Warner also recognized Jody Melton, retiring Director of the Kankakee River Basin Commission after 37 years with NIRPC. Mr. Melton also served on the Local Government Assistance Committee, the Economic Development Committee and the Marina Commission and helped with 15 record floods in the region.
- NIRPC's Greenways+Blueways 2020 Plan won a fourth award from the Indiana Association of Regional Councils, where Geof Benson served as keynote speaker. Warner thanked staff for their work on the plan, particularly project managers Mitch Barloga and Kathy Luther.

#### **Report of the Chair – Geof Benson**

- Geof Benson reported that he was the keynote speaker at the Indiana Association of Regional Councils meeting and spoke on behalf of NIRPC's work and as President of the National Association of Regional Councils..
- The Nominating Committee, consisting of the four officers, will meet later today to set a slate for the January meeting.
- NIRPC was considering altering the regular meeting schedule to focus on the quarterly meetings of the Full Commission. Tom McDermott suggested continuing to hold the regularly scheduled Full Commission meetings and cancelling the Executive Committee meetings if there was no

business. Warner made known the staffing concerns in managing the number of committee meetings since the reworking of the committee structure, and also that attendance has been an issue, especially among the subcommittees, suggesting a degree of committee burnout and being spread too thin among committees. The value of the Commission members themselves coming together regularly as a region was cited by the Commission, as was the public's opportunities to learn about what is happening through NIRPC's presentations and discussions at the Board level. The primacy of the Commission over the subcommittees was also cited, as the Commission alone sets policy. It was suggested that even if the subcommittees might be reconsidered, the Commission meetings remain regular and primary.

#### Finance & Personnel Committee –

- George Topoll said the committee met this morning to review the financial status, reconciliation of expenses, and approve the claims register.
- Daria Sztaba presented the 2019 Budget, which was recommended by the Finance & Personnel Committee. On a motion by George Topoll and a second by Karen Freeman-Wilson, the Executive Board voted to recommend the 2019 NIRPC Budget to the Full Commission at its next meeting in January.
- Kathy Luther described the contract with Lakota Group for a Deep River Asset Management Plan. On a motion by Jim Ton and a second by George Topoll, the Executive Board voted to adopt the contract.
- Geof Benson commended Ty Warner for his work as NIRPC's Executive Director, echoed by several Commissioners, and explained the new 3-year contract and compensation, which was recommended by the Finance & Personnel Committee. If adopted by the Full Commission, Mr. Warner will receive a 4% salary increase. On a motion by Tom McDermott, Jr. and a second by Jim Ton, the Executive Board voted to recommend approval of the Executive Director's contract to the Full Commission at its next meeting in January.

#### Environmental Management Policy Committee –

Bill Emerson, Jr. reported that concerns about the US Steel chromium spill and comments from the EMPC and others, brought the EPA to create a Northwest Indiana sub-group regarding these environmental issues. The committee also spent about 9 ½ hours on the programming and scoring and are satisfied with the results.

#### Technical Planning Committee –

Kevin Breitzke reported that the Technical Planning Committee met on November 13 and heard a staff presentation on 2050 pop up events.

Scott Weber explained three actions involving the approval of performance measure targets for safety, pavement and bridge conditions and system performance, freight and Congestion Mitigation & Air Quality. On a motion by Jim Ton and a second by George Topoll, the Executive Board adopted Resolution 18-19 for safety performance measure targets. On a motion by Tim Ton and a second by George Topoll, the Executive Board adopted Resolution 18-20 for pavement and bridge conditions performance measure targets. On a motion by Tim Ton and a second by Tom McDermott, Jr., the Executive Board adopted Resolution 18-21 for system performance, freight and Congestion Mitigation & Air Quality performance measure targets.

James Winters explained the 30-day public comment period report and Resolution 18-22, the draft Coordinated Transit Plan. Five comments were received. Some modifications were made but none were significant enough to require another public comment period. On a motion by Tom McDermott, Jr. and a second by George Topoll, the Executive Board adopted Resolution 18-22 for the Coordinated Transit Plan.

Charles Bradsky provided a demonstration of the Regional Transportation Improvement Program (RTIP), NIRPC's web-based program for the public to review our Transportation Improvement Program, which is available on the website at <https://rtip.nirpc.org>. INDOT will be updating the mapping.

Mitch Barloga presented on Resolution 18-23, the FY 2020-2024 Notice of Funding Availability. Applications are due to NIRPC by January 11, 2019. The draft TIP is due to INDOT by February 15. The final draft will be reviewed by TPC on March 12 and a 30-day public comment period will be held during the month of April. Final adoption by the Commission is anticipated by May 16, 2019. The outline for future NOFAs was also provided. At the request of Brian Snedecor, under the funding targets for air quality, the word "transit" was removed from the vehicle emission reduction line item to allow for applications for all vehicle emission reductions. The Technical Planning Committee recommended adoption of Resolution 18-23. On Tom McDermott, Jr. moved to adopt Resolution 18-23, seconded by Jim Ton. Brief discussion followed. Jim Ton made a friendly motion to adopt with the exceedance of Mayor Snedecor, seconded by Tom McDermott, Jr. Motion carried. Ty Warner added that comments are always welcome throughout the process and for future NOFAs.

The Complete Streets workshop will be held on December 7 from 9 am to 4 pm. The fee is \$30. All communities attending will have a draft Complete Streets policy if they do not already have one. The Technical Planning Committee will meet on December 11 at 9 a.m. at NIRPC.

#### Legislative Committee – Mary Tanis

The Committee met in October. AIM is having a roundtable on December 5 at Teibel's. A Redevelopment Indiana meeting will be held on December 14 at AIM in Indianapolis. The Committee is monitoring the double tracking and the West Lake Corridor and TOD plans coming up.

#### Indiana Department of Transportation – Rick Powers

INDOT is still looking for CDL drivers. There was a lot of competition for the Community Crossings grants. 283 communities did receive funds. Another application round is coming up soon, and again in July. Road projects will be completed by the end of the month. Crossings scores have been published on the website. Kevin Breitzke requested a presentation on the Community Crossings grant at an upcoming TPC meeting. Rick Powers said anyone interested in attending the workshops should do so as well.

#### Other Commission Business –

Tom McDermott announced that the first meeting of the railroad task force will be held on December 17 at 1:00 p.m. at NIRPC. Mitch Barloga will be the staff lead. Commissioners, city engineers and anyone who wishes to provide assistance is welcome to attend. We want to convey our concerns to the train operators.

#### Announcements –

George Topoll asked everyone to remember E. Ric Frataccia, Porter County educator.

The Full Commission/Executive Board will meet on January 17, 2019 at 9:00 a.m. at NIRPC.

#### Adjournment –

Hearing no other business, Geof Benson adjourned the meeting at 11:25 a.m.

A Digital MP3 of this meeting is filed. Contact Mary Thorne at the phone or email below should you wish to receive a copy of it. DVD recordings will be available once they are received by NIRPC from the videographer.

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# 2019

## NIRPC COMMISSION MEETING DATES

*All meetings to be held in the  
LAKE MICHIGAN ROOM  
6100 Southport Rd  
Portage, Indiana  
unless otherwise noticed.*

<b>January 17</b>	<b>Full Commission</b>	<b>9 am</b>
February 21	Executive Board	9 am
March 21	Executive Board	9 am
April 18	Executive Board	9 am
<b>May 16</b>	<b>Full Commission</b>	<b>9 am</b>
<b>August 15</b>	<b>Full Commission</b>	<b>9 am</b>
September 19	Executive Board	9 am
October 17	Executive Board	9 am
<b>November 21</b>	<b>Full Commission</b>	<b>9 am</b>

## RESOLUTION 19-01

### A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING THE YEAR 2019 APPROPRIATION BUDGETS FOR THE COMMISSION'S GOVERNMENTAL FUNDS

January 17, 2019

**WHEREAS**, a budget is required for governmental funds; and

**WHEREAS**, it is anticipated that sufficient revenues and other financing sources will be available to support the budgets herein proposed; and

**WHEREAS**, it is the responsibility of the Commission, as a whole, to approve the appropriations budget of the Commission;

**NOW THEREFORE BE IT RESOLVED**, that the Commission adopt as its Year 2019 budget for the General Fund for the budget identified in Attachment A to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2019 budget for the Transit Capital Projects Fund the budget identified in Attachment B to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2019 budget for the Transit Operating Projects Fund the budget identified in Attachment C to this resolution; and

**BE IT FURTHER RESOLVED**, that the Commission adopt as its Year 2019 budget for the LaPorte County Revolving Loan Fund the budget identified in Attachment D to this resolution; and

**BE IT FURTHER RESOLVED**, that the Finance and Personnel Committee of the Commission be designated to oversee the administration of these budgets within the framework of more detailed budget guidelines it might establish.

Duly adopted by the Northwestern Indiana Regional Planning Commission this seventeenth day of January 2019.

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Chairperson

**ATTEST:**

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Secretary

# **2019 BUDGET**

**1/17/2019**



NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

**2019 GENERAL FUND APPROPRIATIONS BUDGET**

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PERSONNEL - SALARIES	1,450,597
PERSONNEL - FRINGE BENEFITS	639,438
OCCUPANCY	274,989
EQUIPMENT SERVICE/MAINTENANCE	68,648
DEPARTMENTAL	207,978
CONTRACTUAL	500,268
CAPITAL OUTLAYS - Equipment & Furniture	64,200
<b>TOTAL FUND BUDGET</b>	<b>3,206,119</b>

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ATTACHMENT B

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

**2019 TRANSIT CAPITAL PROJECTS FUND APPROPRIATIONS BUDGET**

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CAPITAL OUTLAYS - TRANSIT EQUIPMENT	2,632,909
<b>TOTAL FUND BUDGET</b>	<b>2,632,909</b>

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ATTACHMENT C

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

**2019 TRANSIT OPERATING PROJECTS FUND APPROPRIATIONS BUDGET**

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OTHER SERVICES AND CHARGES	3,050,763
<b>TOTAL FUND BUDGET</b>	<b>3,050,763</b>

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ATTACHMENT D

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

**2019 LAPORTE COUNTY REVOLVING LOAN FUND APPROPRIATIONS BUDGET**

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OTHER SERVICES AND CHARGES	85,000
<b>TOTAL FUND BUDGET</b>	<b>85,000</b>

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## NIRPC FY 2019 Budget

	<u>FY 2018 Budget</u>	<u>FY 2019 Budget</u>	<u>Change %</u>
<b>REVENUES</b>			
COUNTY APPROPRIATIONS	540,271	540,271	
FEDERAL AGENCIES	786,680	590,958	
STATE AGENCIES	2,172,649	1,874,833	
LOCAL AGENCIES	142,000	111,358	
NON-GOVERNMENTAL	83,500	78,838	
INTEREST INCOME	2,511	9,862	
<b>TOTAL REVENUES</b>	<b>3,727,611</b>	<b>3,206,119</b>	-16%
<b>EXPENDITURES</b>			
<b>SALARY</b>			
	<b>1,550,461</b>	<b>1,450,597</b>	-7%
<b>FRINGE BENEFITS</b>			
FICA CONTRIBUTIONS	118,610	110,635	
WORKERS COMPENSATION	7,350	5,500	
UNEMPLOYMENT COMPENSATION	2,660	2,000	
PERF CONTRIBUTIONS	200,861	180,435	
HEALTH INSURANCE	268,500	275,000	2%
LIFE & DISABILITY INSURANCE	24,000	24,000	
ICMA CONTRIBUTIONS	19,880	21,868	
STAFF DEVELOPMENT	19,500	20,000	
	<b>661,361</b>	<b>639,438</b>	-3%
<b>OCCUPANCY</b>			
OFFICE LEASE	214,446	220,879	3%
PROPERTY INSURANCE	5,000	6,500	
BUILDING MAINTENANCE	18,000	18,720	
UTILITIES	27,000	28,890	
	<b>264,446</b>	<b>274,989</b>	4%
<b>EQUIPMENT SERVICE/MAINTENANCE</b>			
COPIER LEASING/MAINTENANCE	19,400	19,400	
COMPUTER SERVICE	20,000	25,000	
TELEPHONE & INTERNET SERVICE / MAIN.	21,600	22,248	
OTHER EQUIPMENT MAINTENANCE	500	2,000	
	<b>61,500</b>	<b>68,648</b>	10%
<b>DEPARTMENTAL</b>			
COMMISSION/EXECUTIVE DIRECTOR	44,877	41,500	
PLANNING	40,500	60,000	
SUBGRANTEE MANAGEMENT	10,000	10,000	
ENVIRONMENTAL PROGRAMS	75,000	55,000	
PARTNER AGENCIES	500	1,000	
ALLOCATED FUNCTIONS	28,000	28,000	
ENVIRONMENTAL PROMOTIONS	47,000	7,000	
GENERAL USE SUPPLIES	10,000	5,478	
	<b>255,877</b>	<b>207,978</b>	-23%
<b>CONTRACTUAL</b>			
LEGAL SERVICES	18,600	20,500	
AUDIT & ACCOUNTING	18,000	18,000	
LA PORTE RLF SERVICES	1,000	2,000	
TRANSIT OVERSIGHT	11,300	11,865	5%
ENVIRONMENTAL CONTRACTS	536,985	218,603	
ALTERNATIVE FUEL	40,000	40,000	
BOARD DEVELOPMENT	2,000	2,000	
ORGANIZATIONAL DEVELOPMENT	16,000	10,000	
CORNUCOPIA CONTRACTUAL	3,000	-	
MICHIGAN COSTAL PROJECT	-	80,000	
E-TIP	45,000	45,000	
HOUSEHOLD TRAVEL SURVEY	232,081	52,300	
	<b>923,966</b>	<b>500,268</b>	-85%
<b>FURNITURE &amp; EQUIPMENT</b>	<b>10,000</b>	<b>64,200</b>	84%
<b>TOTAL EXPENSES</b>	<b>3,727,611</b>	<b>3,206,119</b>	-16%
<b>FUND BALANCE - ENDING</b>	<b>(0)</b>	<b>0</b>	

**NIRPC FY 2019 Revenue Detail**

**COUNTY APPROPRIATIONS**

LAKE COUNTY	347,204
PORTER COUNTY	115,040
LA PORTE COUNTY	78,027

**TOTAL** **540,271**

**FEDERAL AGENCIES**

FTA OVERSIGHT	261,620
FTA PLANNING	140,800
FTA CAPITAL	64,838
USDA FOREST SVC	98,700
EPA URBAN WATERS	25,000

**TOTAL** **590,958**

**STATE AGENCIES**

INDOT PL 2019	1,004,451
INDOT PL 2020	726,427
STBG	-
CMAQ 2018	10,000
CMAQ 2019	-
RDA - BROWNFIELD	35,000
CMAQ - FUEL	40,000
MICHIGAN COSTAL PROJECT	40,000
DNR SEPTIC SYSTEM GRANT	18,955

**TOTAL** **1,874,833**

**LOCAL AGENCIES**

CITY of PORTAGE	1,800
KRBC	15,008
PARTNERS for CLEAN AIR	6,500
ACRCC	87,300
FORUM	750

**TOTAL** **111,358**

**NON-GOVERNMENTAL**

CALUMET LAND CONSERVATION PARTN.	75,000
PURDUE UNIVERSITY	1,838
SHARED ETHICS ADVISORY COMMISSION	2,000

**TOTAL** **78,838**

**INTEREST INCOME**

BANK INTEREST INCOME	3,000
RLF INTEREST INCOME	6,862

**TOTAL FY 2019 REVENUE** **3,206,119**

<b>NIRPC FY 2019 Budget</b>				
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	<b>Grant</b>	<b>Federal</b>	<b>Req. Match</b>	<b>Total</b>
Architectual Services	X012	16,000	4,000	20,000
Ticket Kiosks and On-Board fare boxes	X012	48,000	12,000	60,000
Security Cameras	X667	16,320	4,080	20,400
Vehicles (2)	X667	110,500	19,500	130,000
Security Camera & Lighting	2016-033	100,000	25,000	125,000
TOD Ground Improvements	2016-033	100,000	25,000	125,000
Support Vehicle	2016-033	28,000	7,000	35,000
Replacement Vehicles (3)	2016-033	300,000	45,000	345,000
Computers/Sound System	2016-033	64,838	16,209	81,047
Replacement Vehicles/Bus (2)	2017-027	646,000	114,000	760,000
Replacement Vehicle/Truck (1)	2017-027	111,463	26,135	137,598
Replacement Revenue Vehicle (2)	2017-027	132,025	30,956	162,981
Support Vehicle	2017-028	44,000	11,000	55,000
Rehab/Renovate - Admin Facility	2017-028	19,200	4,800	24,000
<b>TOTAL</b>		<u><u>1,736,346</u></u>	<u><u>344,680</u></u>	<u><u>2,081,026</u></u>
Contingency				-
<b>TOTAL BUDGET</b>				<u><u>2,081,026</u></u> **

\*\* new projects for 2019 not included

CY 2019 TRANSIT CAPITAL PROJECTS FUND						
Subrecipient	Grant	Project	Letting Date	Total	Federal Funds	Non-Federal Funds
Valparaiso	1193-2018-1	Replace 3 Revenue Vehicles		\$ 345,000	\$ 276,000	\$ 69,000
Valparaiso	1193-2018-1	Replace 2 Revenue Vehicles		\$ 220,000	\$ 176,000	\$ 44,000
Valparaiso	1193-2018-1	Replace 1 Communter Vehicle		\$ 792,500	\$ 637,500	\$ 155,000
SLCCS	1193-2018-1	Replace 2 Revenue Vehicles		\$ 164,350	\$ 131,198	\$ 33,152
PCACS	1193-2018-1	Route Match		\$ 16,151	\$ 12,921	\$ 3,230
SLCCS	1193-2018-1	Route Match		\$ 36,340	\$ 29,072	\$ 7,268
North Township	1193-2018-1	Route Match		\$ 13,500	\$ 10,800	\$ 2,700
North Township	1193-2018-1	Replace 1 Revenue Vehicle		\$ 70,500	\$ 56,400	\$ 14,100
OE	1193-2018-1	Replace 2 Revenue Vehicles		\$ 158,568	\$ 126,283	\$ 32,285
East Chicago	1193-2018-1	Replace 2 Communter Vehicle		\$ 816,000	\$ 646,000	\$ 170,000

**TOTAL BUDGET**      **\$ 2,632,909**    **\$ 2,102,174**    **\$ 530,735**

## NIRPC FY 2019 Budget

	Federal	Req. Match	Total
City of East Chicago			
Preventative Maintenance	231,146	57,787	288,933
Complementary Paratransit	274,662	68,665	343,327
Operating Assistance	186,437	186,437	372,874
City of LaPorte			
Operating Assistance	238,190	238,190	476,380
Expanded Service			-
City of Valparaiso			
Capital Cost of Contracting	764,584	185,000	949,584
North Township			
Preventative Maintenance	28,000	7,000	35,000
Operating Assistance	190,000	190,000	380,000
Route Match - Other	-	-	-
Operating Assistance (CMAQ)	-	-	-
Opportunity Enterprises			
Preventative Maintenance	105,967	26,486	132,459
Porter County Community Services			
Preventative Maintenance	139,200	34,800	174,000
Operating Assistance	82,936	82,936	165,872
Southlake Community Services			
Preventative Maintenance	92,000	23,000	115,000
Operating Assistance	194,960	194,960	389,920
PMTF Funds (NT,SLCS,PCCS, OE & CV)	522,681	-	522,681
Public Mass Transportation Fund			
<b>TOTAL BUDGET</b>	<b><u>3,050,763</u></b>	<b><u>1,295,261</u></b>	<b><u>4,346,030</u></b>

**CY 2019 LAPORTE COUNTY REVOLVING LOAN FUND**

	<b>2018 Budget</b>	<b>2019 Budget</b>
New Loans	150,000	85,000
<b>TOTAL</b>	<b><u>150,000</u></b>	<b><u>85,000</u></b>
<b>TOTAL BUDGET</b>		<b><u>85,000</u></b>

## RLF 2019 Administration Budget

Per RLF Management Plan 50% of interest can be used for Administrative Cost

### REVENUES

RLF INTEREST INCOME	4,862
CLOSING CHARGES	2,000
<b>TOTAL REVENUES</b>	<b>6,862</b>

### EXPENDITURES

<b>SALARY</b>	1,600
<b>FRINGE BENEFITS ALLOC</b>	1,392
<b>INDIRECT COST ALLOC</b>	1,392
	<b>4,384</b>

### DEPARTMENTAL

COMMUNICATION	-
GENERAL USE SUPPLIES	478
	<b>478</b>

### CONTRACTUAL

LA PORTE RLF SERVICES	2,000
	<b>2,000</b>

**TOTAL EXPENSES** **6,862**

**FUND BALANCE - ENDING** **(0)**



## EMPLOYMENT AGREEMENT

BY AGREEMENT ENTERED INTO the 15<sup>th</sup> day of November, 2018, by and between the NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION, hereinafter referred to as "NIRPC", and MR. TYSON WARNER, hereinafter referred to as "Executive Director", the following is hereby agreed to:

WHEREAS, NIRPC is desirous of securing the services of an Executive Director to assist in implementation of its statutory role and function including that of a metropolitan planning organization for Northwest Indiana; and

WHEREAS, Tyson Warner has served as the Executive Director of NIRPC since January 1, 2013 and the parties to this agreement are desirous of renewing and otherwise extending his serving as the Executive Director of NIRPC.

NOW, THEREFORE, BE IT RESOLVED that the parties to this agreement hereby do mutually agree as follows:

- A. The term of this agreement shall commence on January 1, 2019 and shall terminate as of December 31, 2021 unless otherwise terminated pursuant to the provisions of this agreement.
- B. Mr. Tyson Warner shall perform the function and serve in the role of the Executive Director of NIRPC during the term of this agreement. In addition to those matters which may from time to time be assigned to him by NIRPC, Mr. Warner's role and responsibility as Executive Director for NIRPC are more particularly described and identified in the Job Description attached hereto and made a part hereof as **Exhibit "A"** to this agreement.
- C. The Executive Director shall meet with the Chairman of the NIRPC Commission following the Chairman's appointment in 2019, 2020 and 2021, for purposes of establishing goals for each of the years of this Employment Agreement. The Executive Director and Chairman, together with other NIRPC appointed officers as may desire, shall meet mid-year and near end-of year to discuss progress, provide feedback on performance, and to make such other adjustment and course correction to goals as may be necessary or beneficial.
- D. During the first year of this agreement, NIRPC agrees to pay to its Executive Director the sum of One Hundred Forty-Five Thousand Six Hundred Dollars (\$145,600.00) to be paid in the same manner and fashion as payments are made to other NIRPC employees during the course of the calendar year. The Executive Director salary for the second year and third years of this agreement shall be determined through discussions with the Executive Director and any salary increases shall be predicated upon positive performance evaluations, the availability of funding and the approval of the Full NIRPC Commission. Additionally, the following benefits of employment shall be available to the Executive Director:
  1. Insurance: The same health insurance and benefit programs provided to NIRPC employees shall be available to the Executive Director.
  2. Vehicle: The Executive Director will forgo a furnished vehicle in favor of being reimbursed for business mileage at the applicable IRS rate.
  3. Professional Memberships: NIRPC will maintain membership for its Executive Director in ICMA, APA and the Congress of New Urbanism and their respective state

chapters and will either pay for, or reimburse, the Executive Director for participation in these organizations annual conferences.

4. Retirement Benefit: the Executive Director will participate in ICMA-RC 457 Plan. NIRPC will contribute to that plan in the same amount as would have been paid on the Executive Director's behalf to PERF.
  5. NARC Participation: The Executive Director will be allowed to participate in the NARC Legislative Session, Annual Conference, and Executive Director Events.
  6. Vacation: The Executive Director shall be entitled to four (4) weeks of paid vacation during each calendar year of employment under this agreement. While vacation is intended to be used throughout the course of year, vacation shall be allowed to accrue within the same limits allowed to other NIRPC employees as long as the Executive Director is employed by NIRPC. Should any accrued vacation remain upon termination of this agreement, the Executive Director shall be paid in accordance with Section E below.
  7. Expense Reimbursement: The Executive Director shall be entitled to reimbursement for business related expenses pursuant to the guidelines and procedures established by NIRPC. In addition thereto, the Executive Director shall be paid the sum of \$125.00 per month as reimbursement for his job related use of communication technology.
- E. This agreement may be terminated upon the agreement of the parties or upon a showing of just cause:
1. In the event the Executive Director is terminated pursuant to this Agreement, NIRPC agrees to pay the Executive Director a severance payment equal to twelve (12) weeks base salary, plus accrued and unused vacation days; provided, however, that in the event the Executive Director is terminated because of his conviction of any illegal act, then in that event, NIRPC shall have no obligation to pay the severance pay sum designated in this paragraph.
  2. In the event the Executive Director voluntarily resigns his position with NIRPC, he shall give NIRPC at least sixty (60) day notice of such resignation prior to the cessation of the performance of his duties hereunder unless otherwise agreed to by NIRPC. If the Executive Director resigns he shall not be paid the severance pay above but shall receive accrued and unused vacation days; provided, however, the Executive Director shall be paid his base salary during said 60 day notice period.
- F. This agreement shall be deemed as superseding and replacing the terms and conditions of the prior employment agreements entered into by NIRPC and the Executive Director.
- G. For the purpose of interpreting the terms and conditions of this agreement, the laws of the State of Indiana shall apply.

ALL OF WHICH HAVING BEEN AGREED to by these parties and memorialized by the signatures affixed hereto:

NORTHWESTERN INDIANA REGIONAL  
PLANNING COMMISSION

By: \_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_

\_\_\_\_\_  
Tyson Warner

## Job Description

Exhibit A

Job Title: Executive Director  
Agency: Northwestern Indiana Regional Planning Commission  
Reports to: Northwestern Indiana Regional Planning Commission

Provides Direct Supervision to the NIRPC Leadership Team including Chiefs, Department Directors, Office Manager and others as needed.

The position of Executive Director consists of the following major performance dimensions, along with percentage importance and a list of specific duties and responsibilities for each dimension.

### 1. External Relations/Program Advocacy

- a. Develops and maintains favorable and supportive relationships with elected and appointed officials within the three counties which are served by the Northwestern Indiana Regional Planning Commission.
- b. Develops and maintains favorable and supportive relationships with various regional, state, and federal entities for the purpose of furthering the goals and purposes of the Northwestern Indiana Regional Planning Commission.
- c. Engages decision-makers in the identification and cooperative resolution of regional issues.
- d. Fosters and supports the participation of members of the Northwestern Indiana Regional Planning Commission in the organization's planning and decision-making processes.
- e. Promotes broad participation in the Northwestern Indiana Regional Planning Commission's planning processes.
- f. Proposes policies and programs which advance the objectives of the Northwestern Indiana Regional Planning Commission.
- g. Fosters support for activities and programs sponsored by the Northwestern Indiana Regional Planning Commission with funding sources and regulatory agencies.
- h. Monitors legislation of interest to the Northwestern Indiana Regional Planning Commission.
- i. Advocates on behalf of positions endorsed by the Northwestern Indiana Regional Planning Commission with legislators and other decision-makers.
- j. Publicizes information pertaining to the Northwestern Indiana Regional Planning Commission's programs and services.

### 2. Program Administration

- a. Executes the policies and programs of the Northwestern Indiana Regional Planning Commission through appropriate agencies, institutions, and interests.
- b. Maintains data and issues reports pertaining to performance.
- c. Plans, evaluates, and monitors programs and services pertaining to transportation, the environment, and community and economic development.
- d. Identifies the need for new programs and services.
- e. Develops and implants changes to ensure the achievement of the Northwestern Indiana Regional Planning Commission's mission.
- f. Provides counsel to the Northwestern Indiana Regional Planning Commission and responds to inquiries and requests for action.

3. Financial Administration and Asset Management

- a. Prepares and administers annual budgets.
- b. Monitors performance against budgets.
- c. Maintains data and issues reports pertaining to budgets and performance.
- d. Identifies funding sources and pursues funding.
- e. Maintains and monitors the status of all assets.

4. Personnel Management

- a. Interviews prospective employees.
- b. Reviews, approves, and administers personnel actions (e.g., hiring, discipline-based personnel actions, and performance-based personnel actions).
- c. Assigns work to Northwestern Indiana Regional Planning Commission personnel.
- d. Monitors and reviews employee work output.
- e. Evaluates employee job performance.
- f. Maintains time schedules and time records.
- g. Identifies and addresses training needs.
- h. Administers the Agency's personnel policies.
- i. Maintains communications with employees on issues pertaining to the Northwestern Indiana Regional Planning Commission's personnel policies and other issues of interest.

5. Other Duties as Assigned

If "other duties as assigned" are regularly performed or require a significant amount of time, they should be formally identified, defined, and included in the job description.

Date Job Description Completed: November 7, 2018

## Performance Requirements and Select vs. Train Decisions

Job Title: Executive Director

Agency: Northwestern Indiana Regional Planning Commission

Successful job performance in the position of Executive Director requires the following Knowledge, Skills, Abilities, and Personal Characteristics (KSAPC's). Select vs. Train decision are indicated with either an S or T in parentheses after each item.

### Required Knowledge (familiarity with a body of information)

1. State and federal laws and regulations. (S)
2. Legislative processes. (S)
3. Northwestern Indiana Regional Planning Commission policies and operating procedures. (T)
4. Basic math (adding, subtracting, multiplying, dividing, and basic bookkeeping. (S)
5. Fundamentals of financial management. (S)
6. Fundamentals of accounting. (S)
7. Fundamentals of programmatic and financial auditing. (S)
8. Fundamentals of marketing. (S)
9. Basic English grammar, punctuation, and spelling. (S)
10. Motor vehicle license. (S)

### Required Skills (proficiency in performing specific tasks)

1. Operation of fax, copier, telephone, adding machine, computer terminal, typewriter, and sealer. (S)
2. Operation of an IBM compatible personal computer. (S)
3. Use of word processing spreadsheet, and database software programs. (S)
4. Keyboarding. (S)
5. Budget preparation. (S)
6. Organization and coordination of metropolitan planning organization. (S)
7. Delivery of educational programs. (S)
8. Analysis of regulatory guidelines. (T)
9. Proofreading. (S)
10. Face-to-face customer service. (S)
11. Telephone customer service (S)
12. Dealing with irate customers. (S)
13. Facilitation. (S)
14. Conflict management and resolution. (S)
15. Preparation of routine correspondence in routine formats. (S)
16. Inventory management. (T)
17. Operation of a motor vehicle. (S)

## ENVIRONMENTAL MANAGEMENT POLICY COMMITTEE

NIRPC - Lake Michigan Room

November 1, 2018

Minutes

**Members/Guests:** Bill Emerson Jr., Reggie Korthals, Sarah Nimetz, Will Farrellbegg, Sherryl Doerr, Tim Kingsland, Lauri Keagle, Deb Backhus, Jennifer Gadzala, George Malis, George Topoll, Kay Nelson, Brenda Scott Henry, Susan Mihalo, Jan Bapst, Maggie Byrne and Sylvia Collins.

**NIRPC Staff:** – Kathy Luther, Mitch Barloga, Joe Exl and Candice Eklund

### **Call to Order and Pledge of Allegiance**

Bill Emerson, Jr. called the meeting to order at 9:01 a.m. with the Pledge of Allegiance and self-introductions.

### **NIRPC Business:**

#### **Approval of Minutes**

On motion by Tim Kingsland and second by Jennifer Gadzala, the October 4, 2018 and October 10, 2018 EMPC meeting minutes were approved as presented.

#### **Presentation: 2020-2024 TIP Programmatic Approach & Scoring Criteria**

Mitch Barloga began his presentation by extending his appreciation to the committee for their determination to reach an agreement on the phase one scoring criteria and their continued efforts to work through phase two program scoring sheets.

Mitch Barloga and Kathy Luther presented the proposed project evaluation criteria and weights programs. The categories are the same for every program in the Transportation Improvement Program (TIP) due to the public mandating NIRPC address these categories through the project selection process. The first phase of the scoring process reviewed project types within the program categories. The second scoring phase measured the criteria for each of the EMPC program areas and provided a measurable recommendation for the group to consider, with a scoring criteria being subjective or binary (y/n). Kathy Luther and Joe Exl provided a draft of the evaluation criteria and scoring sheets for discussion. As the program scoring was being reviewed, points were changed live as needed, based on consensus of the committee. Kathy and Joe will condense all of the discussed scoring criteria for the seven EMPC programs, and create one program each for Air Quality and Environment.

When discussing the Economic Generation criteria for the AQ-Vehicle Emission reduction program, the group inquired how they would measure a complete return on investment (ROI) for alt-fuel or idle reduction on an economic investment. Kathy Luther will build an equation of economic benefit to include the clean air act criteria and pollutants. The committee also made the decision to move the Regional Plan Policy Support criteria, to the Project Readiness category, because the applicant is not eligible. Based on the committees' request, Kathy will recalculate the Max Criteria Points on each program to insure the score is 100.

The EMPC group successfully worked through scoring four of the programs. Due to time limitations, the group will reconvene on November 8, 2018 at 1:00 pm to discuss the criteria for the two condensed programs.

The input received will be reflected in the Notice of Funding Availability (NOFA), to be approved by the TPC Committee on November 13, 2018 and then by the Full Commission on November 15. The draft TIP is due to INDOT by February 15, 2019.

**Announcements**

South Shore Clean Cities announced a free snow plow safety and winter preparedness training event on November 9, 2018 from 9:00 am – 11:30 am at the City Hall in Whiting, Indiana.

The DNR Coastal Program announced their Marsh poster unveiling event on November 7, 2018 at the Red Mill County Park in LaPorte County.

Lauri Keagle announced Partners for Clean Air is having a drawing to give away a free bike. To enter the drawing select 'like' and 'share' on their Facebook, Partners for Clean Air, page. Their goal is reach 1,000 'likes'.

**Adjournment**

Hearing no other business, Bill Emerson adjourned the meeting at 11:55 am. The next meeting is scheduled for November 8, 2018.



## ENVIRONMENTAL MANAGEMENT POLICY COMMITTEE

### Additional Scoring Criteria Session

NIRPC - Lake Michigan Room

November 8, 2018

Minutes

**Members/Guests:** Bill Emerson Jr., Jan Bapst, Lauri Keagle, Susan Mihalo.

**NIRPC Staff:** – Kathy Luther, Mitch Barloga, Joe Exl and Candice Eklund

The scoring criteria session began at 1:00 pm

#### **Presentation: 2020-2024 TIP Programmatic Approach & Scoring Criteria**

Mitch Barloga began the scoring session acknowledging the efforts Kathy Luther and Joe Exl made in creating and consolidating the programs from the meeting on November 1, 2018.

Kathy Luther and Joe Exl reviewed the excellent feedback given by the committee at the meeting held on November 1<sup>st</sup> and updated the program scoring sheets to reflect their feedback. They created one program for Environment and one program for Air Quality by condensing the original seven EMPC programs and eliminating redundancies. Susan Mihalo requested the 2040 and 2050 plan implementation matrices be sent to her.

Kathy Luther and Joe Exl discussed each of the criteria's for the two condensed programs. The group appreciated and agreed on the equation Kathy built into the criteria for the AQ-Vehicle Emission reduction program for the Clean Air Act standards. Joe discussed possibly not having a measurable criteria for the Economic Generation category due to the difficulty in locating a useful conversion calculator when quantifying educational management to stormwater projects. The group recognized the category being difficult to measure and worked towards a feasible goal. Kathy Luther explored possible options and located a measurable mechanism through the Center for Neighborhood Technologies (CNT) website. The conversion tool offers a green values stormwater toolbox on their website. After entering the required criteria, the tool would provide specific results of cost savings and environmental benefit. Kathy will further investigate the criteria for this program. After a group discussion, Jan Bapst offered a measurable criteria statement that received consensus by the group.

Mitch Barloga remarked that with the EMPC committee completing their program scoring, the scoring for each topical committee had been successfully completed and will be reflected in the funding application. The application will be available on NIRPC's website November 23, 2018 and the deadline to submit applications will be January 11, 2019.

Kathy Luther briefed the group of the draft Funding Targets information sent out November 7, 2018 and to be reviewed by the Technical Planning Committee (TPC) on November 13, 2018. The draft Funding Targets for the 2020-2024 Transportation Improvement Program (TIP) for Air Quality is \$1,450,000 for the Chicago UZA (Lake and Porter Counties) and \$450,000 for the Michigan City UZA (LaPorte County). The draft Funding Target for Environment is \$350,000 for the Chicago UZA.

These funds will be awarded with a local match of 20%. Bill Emerson inquired how it could be possible to obtain additional environmental funding, to which Kathy Luther replied, "these projects are only eligible under the small dollar amount transportation alternatives program. The amount targeted for environment now is based on past projects".

#### **Adjournment**

The meeting concluded at 2:40 with the completion of the program scoring criteria. The next EMPC meeting is scheduled for December 6, 2018.

**Technical Planning Committee**  
NIRPC Lake Michigan Room, 6100 Southport Road, Portage  
December 11, 2018  
Minutes

Kevin Breitzke called the meeting to order at 10:05 a.m. with the Pledge of Allegiance. Members present included Kevin Breitzke, George Topoll, Will Farrellbegg, Kelly Wenger, Margot Sabato, Dean Button, Tom MacLennan, Doug Ferguson, Jessica Miller, Beth Shrader and David Wright. Others present included Julie Ritzler, Jerry Siska, Francisco Rosado, Jr., Michael Jabo, Lauren Orchard, Ismail Attallah, Andrew Steele, K-Todd Behling, Aj Bytnar, Jake Dammarell, Jill Murr, Terry Velligan, Chris Moore and Ron Wiedeman. Joyce Newland and Kay Nelson participated via conference phone. Staff present included Trey Wadsworth, Charles Bradskey, Scott Weber, Mitch Barloga, Dominique Edwards, Eman Ibrahim, James Winters, Peter Kimball and Mary Thorne.

The INDOT participation survey was available at the table in the lobby.

The minutes of the November 11, 2018 Technical Planning Committee meeting were approved on a motion by Will Farrellbegg and a second by George Topoll.

There were no public comments.

### **Implementation Planning**

Eman Ibrahim presented on the 2050 Plan draft strategies identification. The Committee reviewed the 31 strategies under the goals of Connected, Renewed United and Vibrant for the Our People & Leaders vision. Changes were made as follows:

#### Connected

- Technical Assistance - The Program/Plan listed will be changed to a Policy.
- Added Program/Plan: The Statewide Corridor Plan.
- Education & Awareness - Added Policy: Workshops where available, LTAP.
- Partnership - Added Policy: Include Cline Avenue Bridge Partners, Indiana Toll Road, other bridge partnerships, the RDA, One Region and other MPOs.

#### Renewed

- Education & Awareness - Added Policy: Training for new technical jobs to meet any new demand.  
Data: Demonstrate the positive impact of transit, add "alternative means of transportation" ...  
Other: Change "overcoming" to "accommodating".
- Partnership – Add Policy: Construction Advancement Foundation, local colleges, Quality of Life Council, One Region.

#### United

- Education & Awareness – Added Policy: Develop more social media opportunities.
- Legislative Initiative – Remove sustained effort. It is redundant as it is shown under Funding & Finance.

#### Vibrant

- Kevin Breitzke said we may add an economic development component in the future. There was population loss of 1%.

No other changes were made.

### **Topical Committee Reports**

- Trey Wadsworth reported that the Environmental Management Policy Committee will meet on January 10 at 9 a.m. to review environmental strategies.
- Mitch Barloga reported that the Ped, Pedal & Paddle Committee met last week to review non-motorized strategies and honor Rory Robinson, who is retiring from the National Park Service. He provided details on the \$90 million Next Level Trails Indiana - Application + Workshops. The committee will meet on February 7, probably at 1:30 p.m.
- James Winters said the Transit Operators Roundtable will be held immediately following this meeting to review transit strategies.
- Eman Ibrahim said the Land Use Committee met to review quality of place strategies. The next meeting will be held on January 31 at 10 a.m.
- Scott Weber said the Surface Transportation Committee met last week to review 39 mobility strategies. Half of the review was completed. The committee will meet on January 3 at 9 a.m. to complete its review.
- Charles Bradsky said there is no December Transportation Resource & Oversight Committee meeting.

### **Planning Partners**

Doug Ferguson reported that Chicago Metropolitan Agency for Planning's On to 2050 Plan was approved in October. Go to [www.cmap.illinois.gov](http://www.cmap.illinois.gov) for more information.

### **Announcements**

- The NOFA Workshop will be held today at 1 pm in the Lake Michigan Room.
- Kelly Wenger gave an update on the double tracking and West Lake Corridor projects.
- The Rail Crossing Task Force will meet on December 17 at 1:30 p.m. in the Lake Michigan Room.
- Julie Ritzler introduced Jessica Miller, the new INDOT non-voting member of TPC, replacing Lyndsay Quist.
- Upcoming meetings were listed with updates provided.

The next Technical Planning Committee meeting is January 8, 2019 at 9 a.m. at NIRPC. Hearing no other business, Kevin Breitzke adjourned the meeting at 11:30 p.m.

A Digital MP3 of this meeting is filed. Contact Mary Thorne at the phone number or email below should you wish to receive a copy or a portion of it.

## **Public Comment Report**

### **Amendment #6 to the 2040 Comprehensive Regional Plan Update Companion**

#### **Northwestern Indiana Regional Planning Commission**

**January 4, 2019**

Amendment #6 of the 2040 Comprehensive Regional Plan Update Companion was released for a 30-day public comment period which began on December 5, 2018 and ended January 4, 2019. The amendment was made available at [www.nirpc.org](http://www.nirpc.org). There were no comments received.

## RESOLUTION 19-02

### A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION AMENDING THE 2040 COMPREHENSIVE REGIONAL PLAN UPDATE COMPANION TO INCLUDE SAFETY, PAVEMENT CONDITION, BRIDGE CONDITION, SYSTEM PERFORMANCE, FREIGHT, CONGESTION, AND AIR QUALITY PERFORMANCE MEASURE TARGETS AMENDMENT NO. 6

January 17, 2019

**WHEREAS**, Northwest Indiana's citizens require a safe, efficient, resource-conserving regional transportation system that maintains and enhances regional mobility and contributes to improving the quality of life in Northwest Indiana; and

**WHEREAS**, the Northwestern Indiana Regional Planning Commission, hereafter referred to as "the Commission", being designated the Metropolitan Planning (MPO) for the Lake, Porter, and LaPorte County area, has established a regional, comprehensive, cooperative, and continuing (3-C) transportation planning process to develop the unified planning work program, a transportation plan, and a transportation improvement program to facilitate federal funding for communities, counties, and transit operators, and to provide technical assistance and expertise to regional transportation interests; and

**WHEREAS**, the Commission performs the above activities to satisfy requirements of the Fixing America's Surface Transportation (FAST) Act of 2015 (PL 114-94), applicable portions of all prior federal transportation program authorizing legislation, as well as other federal, state, and local laws mandating or authorizing transportation planning activities; and

**WHEREAS**, the FAST Act of 2015 requires the Commission to adopt annual safety performance measure targets and 2-year and 4-year pavement condition, bridge condition, system performance, freight, congestion, and air quality performance targets.

**WHEREAS**, the FAST Act of 2015 requires, within 180 days of the state department of transportation adopting targets, metropolitan planning organizations (MPOs) to either adopt the targets of the state department of transportation or develop their own targets; and

**WHEREAS**, the Commission adopted the safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality performance measure targets at their November 15, 2018 meeting; and

**WHEREAS**, the 2040 Comprehensive Regional Plan Update Companion must be amended to reflect the Commission-adopted safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality performance measure targets; and

**WHEREAS**, the changes to the 2040 Comprehensive Regional Plan Update Companion brought about by this amendment were subjected to public comment in the manner prescribed by the 2014 Public Participation Plan with no comments received; and

**WHEREAS**, the Technical Policy Committee (TPC) has recommended that the Commission amend the long-range plan, known as the 2040 Comprehensive Regional Plan Update Companion Amendment #6, to reflect the Commission-adopted safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality performance measure targets as detailed in the attached amendment;

**NOW, THEREFORE, BE IT RESOLVED** that the Northwestern Indiana Regional Planning Commission hereby amends the 2040 Comprehensive Regional Plan Update Companion by adding the Commission-adopted safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality performance measure targets as shown on the attachment to this resolution.

Duly adopted by the Northwestern Indiana Regional Planning Commission this seventeenth day of January, 2019.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary

## **2040 Comprehensive Regional Plan Update Companion Amendment #6**

Amendment #6 to the 2040 Comprehensive Regional Plan Update Companion adds Commission adopted safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality targets to page II-14 as required by the federal transportation law known as the Fixing America's Surface Transportation Act.

### **Safety Targets:**

The Northwestern Indiana Regional Planning Commission (NIRPC), as the Metropolitan Planning Organization (MPO) for Lake, Porter, and LaPorte Counties, is required to support the Indiana Department of Transportation's (INDOT) safety targets or adopt our own safety targets. The NIRPC Commission chose to support INDOT's safety targets with an affirmative vote on November 15, 2018.

The five safety targets are below:

- Number of fatalities – less than 889.6 in 2019
- Rate of fatalities per 100 million miles traveled – less than 1.087 in 2019
- Number of serious injuries – less than 3,501.9 in 2019
- Rate of serious injuries per 100 million miles traveled – less than 4.234 in 2019
- Number of non-motorized fatalities and non-motorized serious injuries – less than 393.6 in 2019

INDOT has adopted its safety target based on five-year rolling averages and reported these targets as required to the National Highway Traffic Safety Administration and the Federal Highway Administration. NIRPC will plan and program projects in support of attaining these targets.

### **Pavement and Bridge Condition Targets:**

The Northwestern Indiana Regional Planning Commission (NIRPC), as the Metropolitan Planning Organization (MPO) for Lake, Porter, and LaPorte Counties, is required to support the Indiana Department of Transportation's (INDOT) pavement and bridge targets or adopt our own pavement and

bridge condition targets. The NIRPC Commission chose to support INDOT's pavement and bridge condition targets with an affirmative vote on November 15, 2018.

The six pavement and bridge condition targets are below:

- Percentage of Interstate pavements in Good condition – more than 84.24% in 2019 and more than 84.24% in 2021
- Percentage of Interstate pavements in Poor condition – less than 0.80% in 2019 and less than 0.80% in 2021
- Percentage of non-Interstate National Highway System pavements in Good condition – more than 78.71% in 2019 and more than 78.71% in 2021
- Percentage of non-Interstate National Highway System pavements in Poor condition – less than 3.10% in 2019 and less than 3.10% in 2021
- Percentage of National Highway System bridges in Good condition – more than 48.32% in 2019 and more than 48.32% in 2021
- Percentage of National Highway System bridges in Poor condition – less than 2.63% in 2019 and less than 2.63% in 2021

INDOT has adopted its pavement and bridge condition targets based on field data collected in the calendar year 2017. NIRPC will plan and program projects in support of attaining these targets.

#### **System Performance, Freight, Congestion, and Air Quality Targets:**

The Northwestern Indiana Regional Planning Commission (NIRPC), as the Metropolitan Planning Organization (MPO) for Lake, Porter, and LaPorte Counties, is required to support the Indiana Department of Transportation's (INDOT) system performance, freight, and air quality targets or adopt our own system performance, freight, and air quality targets. The NIRPC Commission chose to support INDOT's system performance, freight, and air quality targets with an affirmative vote on November 15, 2018. NIRPC is required to coordinate unified congestion targets for the entire Chicago, IL –IN Urbanized Area (UZA) with INDOT, the Illinois Department of Transportation (IDOT), and the Chicago Metropolitan Agency for Planning (CMAP). NIRPC committed to congestion targets on May 18, 2018.

The nine system performance, freight, congestion, and air quality targets are below:



- Percent of person-miles traveled on the Interstates that are reliable – more than 90.5% in 2019 and more than 92.8% in 2021
- Percent of person-miles traveled on the Non-Interstate National Highway System that are reliable – more than 89.8% in 2021
- Truck Travel Time Reliability Index on the Interstates – less than 1.27 in 2019 and less than 1.24 in 2021
- Annual peak hours of excessive delay per capita on the National Highway System in the Chicago, IL--IN Urbanized Area – less than 15.4 in 2021
- Percent of non-single occupancy vehicle travel in the Chicago, IL--IN Urbanized Area – more than 31.4% in 2019 and more than 31.9% in 2021
- PM10 reduced from Congestion Mitigation Air Quality Program projects – more than 0.30 kg/day in 2019 and more than 0.50 kg/day in 2021
- NOx reduced from Congestion Mitigation Air Quality Program projects – more than 1,600.00 kg/day in 2019 and more than 2,200.00 kg/day in 2021
- VOC reduced from Congestion Mitigation Air Quality Program projects – more than 1,600.00 kg/day in 2019 and more than 2,600.00 kg/day in 2021
- CO reduced from Congestion Mitigation Air Quality Program projects – more than 200.00 kg/day in 2019 and more than 400.00 kg/day in 2021

INDOT has adopted its system performance, freight, and air quality targets based on field data collected in the calendar year 2017. NIRPC will plan and program projects in support of attaining these targets. NIRPC, INDOT, IDOT, and CMAP have adopted the congestion targets based on field data collected in the calendar year 2017. NIRPC will plan and program projects in support of attaining these targets.

## **Public Comment Report**

### **Unified Planning Work Program Amendment 1 | January 3, 2019**

Amendment Number 1 of the 2019-2020 Unified Planning Work Program was released for a 7-day public comment period beginning December 26, 2018. A draft of the document was made available at [www.nirpc.org](http://www.nirpc.org) and emailed to stakeholders.

The comments and responses to the draft are listed below. An update will also be provided at the Technical Planning Committee on January 8<sup>th</sup>, 2019 and the NIRPC Commission meeting on January 17, 2019.

#### **Public Comments:**

No public comments relevant to this amendment were received during the comment period.

One public comment was received pertaining to a general land use planning issue. NIRPC staff will contact the commenter to address their concerns.

#### **Technical Comments:**

NIRPC received technical comments from the Federal Highway Administration pertaining to the location and task number identification of the task and funding within the UPWP document. Staff have moved the content and budget for this amendment from UPWP Element 18-600 to Element 18-800 to address this comment.

## **RESOLUTION 19-03**

### **A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING AMENDMENT NUMBER 1 OF THE 2019-2020 UNIFIED PLANNING WORK PROGRAM FOR FISCAL YEAR 2019**

**January 17, 2019**

**WHEREAS**, the preparation of a Unified Planning Work Program (UPWP) is a necessary and required part of the metropolitan area transportation planning process as specified in 23 CFR 450.314; and by its State statutory authority, the Northwestern Indiana Regional Planning Commission (NIRPC) is charged with planning responsibility in three domains of transportation, environment and economic development; and

**WHEREAS**, the work tasks described within NIRPC's UPWP for the three-county northwestern Indiana region are in conjunction with the programs of the Federal Transit Administration, the Federal Highway Administration, and the Indiana Department of Transportation, and significant planning projects in the region by other agencies; and

**WHEREAS**, this program has been prepared for planning (PL), and Congestion Mitigation and Air Quality (CMAQ) funds through the Federal Highway Administration, Section 5303 technical study funds through the Federal Transit Administration, Sections 5307 and 5323 and planning funds through the Federal Transit Administration, NIRPC's locally derived funds, and in-kind donations of partners;

**WHEREAS**, the work elements contained in the program respond to the transportation and air quality planning needs of Northwest Indiana and are in keeping with federal requirements found in the Clean Air Act Amendments of 1990 and the Fixing America's Surface Transportation (FAST) Act of 2015 and accompanying guidelines and regulations;

**WHEREAS**, all regional transportation and other significant planning projects in the three-county region should be included in the UPWP;

**WHEREAS**, the NIRPC request for FY 2019 funding for Air Quality Public Education was determined to be eligible for Congestion Mitigation and Air Quality (CMAQ) funds on July 23, 2018; and

**WHEREAS**, the NIRPC Air Quality Public Education Program emission reductions have been built into the regional Air Quality Conformity through 2020; and

**WHEREAS**, this body allocated \$360,000 federal CMAQ funding for this project in their approval of Amendment 10 to the 2018-2021 Transportation Improvement Program in March of 2018.

**NOW, THEREFORE, BE IT RESOLVED** that the Northwestern Indiana Regional Planning Commission adopts the Fiscal Year 2019 Unified Planning Work Program amendment number 1.

Duly adopted by the Northwestern Indiana Regional Planning Commission on this seventeenth day of January, 2019.

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Chairperson

ATTEST:

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Secretary

**2019  
2020**  
amendment 1



# Unified Planning Work Program

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# 2019 UPWP Amendment 1

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## Budget summary

Task group name	UPWP section	Funding source	Total task cost	Federal share	Total match req'd	NIRPC match	Non-NIRPC / in-kind
Administration and public participation	19-100	PL/5303	511,633	409,306	102,327	102,327	-
Data collection + analysis	19-200		360,401	288,321	72,080	72,080	-
Short-range planning	19-300		184,511	147,609	36,902	36,902	-
Long-range planning	19-400		494,509	395,607	98,902	98,902	-
Multi-modal planning	19-500		179,824	143,859	35,965	35,965	-
<b>PL/5303 total</b>			<b>1,730,878</b>	<b>1,384,702</b>	<b>346,176</b>	<b>346,176</b>	<b>-</b>
Special planning activities	19-600		-	-	-	-	-
FTA activities + tasks	19-700	5307	491,492	393,194	98,298	98,298	-
<b>TIP funded activities</b>	<b>19-800</b>	<b>CMAQ</b>	<b>450,000</b>	<b>360,000</b>	<b>90,000</b>	<b>-</b>	<b>90,000</b>

**Executive Director:**

- Maintains Commission relationships
- Oversees all program functions
- Establishes internal policy

**Administration team:**

- Human resources
- Office management
- Administrative support

**Communication team:**

- Public participation
- Graphics and documents

**Environment team:**

- Air quality
  - Public education / outreach
  - Permitting evaluation
  - Alternative fuels
- Watershed quality
  - Regional watershed planning
  - Water usage
  - Storm water public education
  - Great Lake Watershed Academy
- Natural resources
  - Chicago Wilderness
  - Purdue Planning with Power
- Environmental management planning
  - Transportation linkages

**Finance team:**

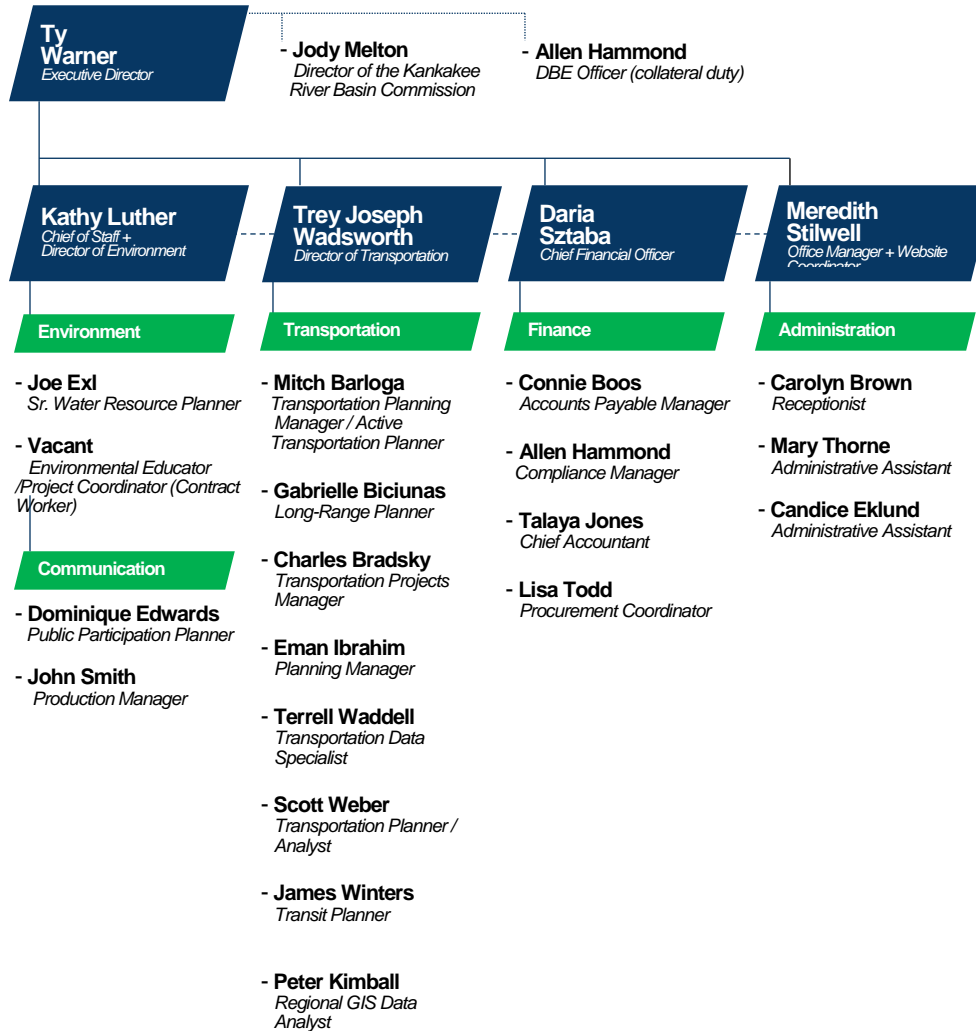
- Finance and accounting
- Sub-grantee oversight

**Transportation team:**

- Long-range planning
- Unified Planning Work Program
- Transportation Improvement Program
- Outreach and public involvement
- Transit planning
- Land use planning
- Bicycle and pedestrian planning
- Travel demand forecast modeling
- Air quality conformity
- Data collection and analysis
- Demographics and population forecasts
- Congestion management
- Intelligent Transportation System planning
- Safety and security planning
- Geographic Information Systems planning
- Freight planning



**NIRPC staff organization and functions**



## 800 | NIRPC programs

### *Program #: 19-800*

#### **2019 budget:**

Federal	\$360,000	CMAQ
Local match	\$ 90,000	– Third Party-In-Kind
<b>Total</b>	<b>\$450,000</b>	

### *Program #: 20-800*

#### **2020 budget:**

Federal	\$0
Local match	\$0
<b>Total</b>	<b>\$0</b>

- **Task lead**  
Kathy Luther
- **Task contributors**  
Vacant: Contract Worker
- **Topical committee**  
Environmental Management and Policy Committee
- **Task status**  
Ongoing with TIP funding and affirmative CMAQ eligibility determinations
- **Prior task accomplishments**  
Media + marketing: newspaper, digital, radio, movie theater, newsletters and social media outreach to educate and inform the public.

*NWI Clean Air: promote use of suburban bus, online carpool and vanpool matching, distributed 62,000 air quality education document holders. Exchanged 2,400 gas cans at household hazardous waste collection events. Participated in two Partners for Clean Air Events. Attended monthly EMPC meetings. Partners for Clean Air: distributed materials to promote anti-idling. Developed Air Quality curriculum to be piloted at the Boys & Girls Club of Northwest Indiana in July 2018. Attended meetings with the Boys & Girls Club of Northwest Indiana to coordinate the implementation of the Air Quality curriculum. Discussed partnering with Purdue University Northwest to develop Citizen Scientist Air Monitoring program and would like to include as many partners as possible. Discussed plans with Purdue University to be a part of their Environmental & Ecological Engineering Project in the Fall of 2018 – Spring 2018. Students are to create data/information specific to Lake Porter and LaPorte County and/or create/test particulate matter sensors for reliability and cost analysis.*

## Tasks: Air Quality Education

### *Task objective:*

This multi-year program continues to develop and promote a highly visible, on-going effort to educate the residents of Lake, Porter, and LaPorte Counties concerning their personal choices and relationship to air quality, health and quality of life in the region. NIRPC will continue to work with public officials, public diesel fleet owners and operators, private sector decisionmakers, universities, educators, students, the media and the general public on the air quality issues in the region. The public education campaign is necessary to obtain public support, consensus and participation to achieve and maintain national air quality standards as designated in the Clean Air Act.

### *Task description:*

#### *Elements + activities:*

- Media and Marketing:
  - Utilize social media platforms such as Facebook, Twitter, and Instagram in addition to local college and community newspapers and magazines (digital and print), regional radio station remotes and commercials, marketing agencies, tv, movie theater on screen, SMS, NWI Clean Air monthly e-newsletter, NWI Clean Air Website and Air Quality survey (in 2021) to help with various forms of public outreach and education. This also includes professional promotion assistance of events and activities.
  - Cross promote non-motorized transportation and transit programs such as assisting with the promotion of Bike on Trains, website assistance for Gary Public Transportation Corporation Broadway Metro Express, and new active transportation efforts in Lake, Porter, and LaPorte Counties.
- NWI Clean Air (NIRPC):
  - Distribute 62,000 air quality education document holders to Clean Air Car Check's vehicle emission testing stations as well as to South Shore Clean Cities and NWI Clean Air (NIRPC) to assist with education and outreach.
  - Exchange 2,400 gas cans at household hazardous waste collection events in Lake, Porter and LaPorte Counties. Advertising promotion will be used to increase the participation at these events.
  - Participate and sponsor two Partners for Clean Air Events.
  - Attend and participate in various events, programs and workshops related to environmental education and active transportation throughout the region.

- Improve education and outreach efforts in Hispanic/Latino and African American communities, 18-34-year-old residents, those who have children in their household, and/or have a frequent or daily commute. Implement air quality curriculum at the Boys & Girls Club of Northwest Indiana in July 2018. Distribute promotional drawstring bags to students to encourage and remind them to care for the air.
- Integrate an air monitoring component into the air quality curriculum to empower school-aged students to improve our air and public health; requires the purchase of educational particulate matter sensor kits. These particulate matter sensors will also be used at various events.
- Develop a citizen scientist air monitoring program which would include workshops in partnership with local colleges and community organizations and groups; requires the purchase/development of reliable bicycle or pedestrian air quality monitoring devices.
- Partner with Purdue University's Environmental & Ecological Engineering Program. In the Fall of 2018 – Spring 2018, students will create air quality and/or non-motorized transportation data/information specific to Lake Porter and LaPorte County and/or create/test particulate matter sensors for reliability and cost analysis.  
Update NWI Clean Air website which is to include non-motorized transportation and transit programs.
- Create new education and outreach materials which are to include tabletop banner displays.
- Assist South Shore Clean Cities emission reduction program at schools throughout northwest Indiana.
- Distribute at least 1,000 promotional lunch totes to promote anti-idling and reduce lunchtime driving.
- Partners for Clean Air (IDEM Northwest Regional Office and members such as local health departments and area businesses):
  - Annually register as Gold member and report on commitments.
  - Distribute at least 1,000 promotional lunch totes to promote anti-idling and reduce lunchtime driving.
  - Manage Partners for Clean Air Facebook page.
- NWI Green Fleets:
  - South Shore Clean Cities will operate the NWI Green Fleets Program.
  - Provide individualized fleet emission assessments and reduction planning for up to 30 fleets.
  - Provide a series of workshops/webinars and training related to clean air, clean fuels, and emission reduction technology.
  - Report on Green Fleets at the Technical Planning Committee
  - Operate an annual Green Fleets Award Program
- NWI Take Bike the Streets (Build-A-Bike, Safety Village, and Northern Lights Camp) –
  - Will promote environmental stewardship, foster intergenerational leadership and improve air quality/community health by focusing on non-motorized transportation and safety:

- **Prior task accomplishments cont.**  
*NWI Green Fleets: South Shore Clean Cities contracted to operate NWI Green Fleets Program; provided individual fleet emission assessments and reduction planning for twenty-eight public and private fleet operators; assisted in implementing diesel retrofit bus heater program; and operated annual Green Fleet Award program.*

*Take Bike the Streets:  
Attended multiple events and meetings related to creating NWI Take Bike the Streets which includes Build-A-Bike and Safety Village programs and Northern Lights Camp in partnership with the Miller Arts and Creative District, Miller Spotlight and a resident interested in creating a Build-A-Bike in Porter County.*

- **Performance measures for task**  
*Increase social media followers by 15%; increase e-newsletter sign-up by 15%; increase marketing impressions by 5-10%; emission reduction due to gas can exchanges and NWI Green Fleets emission reduction program. Conduct a survey in 2021 to see how knowledge and perception of air quality among northwest Indiana residents has changed since the 2017 survey.*
- **Funding source**  
*CMAQ programmed in 2018*



## 2019 Unified Planning Work Program- Amendment 1

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- Distribute 75,000 Greenways + Blueways 2020 bike maps, 2,000 bike pins, and 1,000 walker pins to encourage and promote active/non-motorized transportation.
- Partner with local police departments, Tri-Town Safety Village, Hammond Police Department Safety Village, Miller Safety Village, newly developed Safety Villages and Safe Routes to School and integrate Project Lightning Bug into their safety programs; distribute at least 1,000 bike safety lights to those who ride their bike at night or are interested in riding their bike at night.
- Sponsor existing and newly developed (planning/implementation stage) Safety Villages and Build-A-Bike programs to ensure the continuation and support of the program in Northwest Indiana and integrate air quality education. It is important to identify community members passionate about non-motorized/active transportation, safety, and air quality to sustain the newly developed Safety Villages and Build-A-Bike programs. NIRPC would like to see at least one new Safety Village and Build-A-Bike program established in underserved communities in Lake, Porter and LaPorte Counties.
- Create/promote regional events in Northwest Indiana with various partners that encourage non-motorized transportation (e.g. National Bike Challenge, Bike to Work Day, Bike to School Day, Walk to School Day, Bike to the Beach, Ride-a-Bike or Take-a-Hike).

### *Public outreach:*

All of the Air Quality and Public Education Program initiatives are inclusive of all of the region's residents. All Title VI, Environmental Justice and ADA protect communities have access and opportunities to be a part of the programs and events. Some examples of outreach efforts include the Hammond Hispanic Community Committee, Boys & Girls Club of Northwest Indiana, School City of East Chicago, Gary Public Transportations Corporation, Tri-Town Safety Village, Hammond Police Department Safety Village. The outreach efforts are ongoing to build new relationships and strengthen existing relationships.

### *Task deliverables:*

Increase knowledge and change perception of air quality among Northwest Indiana residents and businesses.

6100 Southport Road Portage, IN 46368  
219-763-6060  
nirpc.org  
facebook.com/nirpcmpo/

## **Public Comment Report**

### **Amendment #19 to the 2018-2021 Transportation Improvement Program (TIP)**

#### **Northwestern Indiana Regional Planning Commission**

**January 4, 2019**

Amendment #19 of the 2018-2021 Transportation Improvement Program was released for a 30-day public comment period which began on December 5, 2018 and ended January 4, 2019. The amendment was made available at [www.nirpc.org](http://www.nirpc.org). There were no comments received.



## RESOLUTION 19-04

### A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION AMENDING THE FY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM FOR LAKE, PORTER, AND LAPORTE COUNTIES, INDIANA AMENDMENT NO. 19

January 17, 2019

**WHEREAS**, Northwest Indiana's citizens require a safe, efficient, resource-conserving regional transportation system that maintains and enhances regional mobility and contributes to improving the quality of life in Northwest Indiana; and

**WHEREAS**, the Northwestern Indiana Regional Planning Commission, hereafter referred to as "the Commission", being designated the Metropolitan Planning (MPO) for the Lake, Porter, and LaPorte County area, has established a regional, comprehensive, cooperative, and continuing (3-C) transportation planning process to develop the unified planning work program, a transportation plan, and a transportation improvement program to facilitate federal funding for communities, counties, and transit operators, and to provide technical assistance and expertise to regional transportation interests; and

**WHEREAS**, the Commission performs the above activities to satisfy requirements of the Fixing America's Surface Transportation (FAST) Act of 2015 (PL 114-94), applicable portions of all prior federal transportation program authorizing legislation, as well as other federal, state, and local laws mandating or authorizing transportation planning activities; and

**WHEREAS**, the FAST Act of 2015 requires the Commission to adopt annual safety performance measure targets and 2-year and 4-year pavement condition, bridge condition, system performance, freight, congestion, and air quality performance targets.

**WHEREAS**, the FAST Act of 2015 requires, within 180 days of the state department of transportation adopting targets, metropolitan planning organizations (MPOs) to either adopt the targets of the state department of transportation or develop their own targets; and

**WHEREAS**, the Commission adopted the safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality performance measure targets at their November 15, 2018 meeting; and

**WHEREAS**, the FY 2018-2021 Transportation Improvement Program must be amended to be consistent with the amended 2040 Comprehensive Regional Plan Update Companion to reflect the Commission-adopted safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality performance measure targets; and

**WHEREAS**, the changes to the FY 2018-2021 Transportation Improvement Program brought about by this amendment were subjected to public comment in the manner prescribed by the 2014 Public Participation Plan with no comments received; and

**WHEREAS**, the Technical Policy Committee (TPC) has recommended that the Commission make these changes to the FY 2018-2021 Transportation Improvement Program;

**NOW, THEREFORE, BE IT RESOLVED** that the Northwestern Indiana Regional Planning Commission hereby amends the FY 2018-2021 Transportation Improvement Program by adding the Commission-adopted safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality performance measure targets as shown on the attachment to this resolution.

Duly adopted by the Northwestern Indiana Regional Planning Commission this seventeenth day of January, 2019.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary

## **2018-2021 Transportation Improvement Program Amendment #19**

Amendment #19 to the 2018-2021 Transportation Improvement Program adds Commission adopted safety, pavement condition, bridge condition, system performance, freight, congestion, and air quality targets to the discussion of performance measures as required by the federal transportation law known as the Fixing America's Surface Transportation Act.

### **Safety Targets:**

The Northwestern Indiana Regional Planning Commission (NIRPC), as the Metropolitan Planning Organization (MPO) for Lake, Porter, and LaPorte Counties, is required to support the Indiana Department of Transportation's (INDOT) safety targets or adopt our own safety targets. The NIRPC Commission chose to support INDOT's safety targets with an affirmative vote on November 15, 2018.

The five safety targets are below:

- Number of fatalities – less than 889.6 in 2019
- Rate of fatalities per 100 million miles traveled – less than 1.087 in 2019
- Number of serious injuries – less than 3,501.9 in 2019
- Rate of serious injuries per 100 million miles traveled – less than 4.234 in 2019
- Number of non-motorized fatalities and non-motorized serious injuries – less than 393.6 in 2019

INDOT has adopted its safety target based on five-year rolling averages and reported these targets as required to the National Highway Traffic Safety Administration and the Federal Highway Administration. NIRPC will plan and program projects in support of attaining these targets.

### **Pavement and Bridge Condition Targets:**

The Northwestern Indiana Regional Planning Commission (NIRPC), as the Metropolitan Planning Organization (MPO) for Lake, Porter, and LaPorte Counties, is required to support the Indiana Department of Transportation's

(INDOT) pavement and bridge targets or adopt our own pavement and bridge condition targets. The NIRPC Commission chose to support INDOT's pavement and bridge condition targets with an affirmative vote on November 15, 2018.

The six pavement and bridge condition targets are below:

- Percentage of Interstate pavements in Good condition – more than 84.24% in 2019 and more than 84.24% in 2021
- Percentage of Interstate pavements in Poor condition – less than 0.80% in 2019 and less than 0.80% in 2021
- Percentage of non-Interstate National Highway System pavements in Good condition – more than 78.71% in 2019 and more than 78.71% in 2021
- Percentage of non-Interstate National Highway System pavements in Poor condition – less than 3.10% in 2019 and less than 3.10% in 2021
- Percentage of National Highway System bridges in Good condition – more than 48.32% in 2019 and more than 48.32% in 2021
- Percentage of National Highway System bridges in Poor condition – less than 2.63% in 2019 and less than 2.63% in 2021

INDOT has adopted its pavement and bridge condition targets based on field data collected in the calendar year 2017. NIRPC will plan and program projects in support of attaining these targets.

### **System Performance, Freight, Congestion, and Air Quality Targets:**

The Northwestern Indiana Regional Planning Commission (NIRPC), as the Metropolitan Planning Organization (MPO) for Lake, Porter, and LaPorte Counties, is required to support the Indiana Department of Transportation's (INDOT) system performance, freight, and air quality targets or adopt our own system performance, freight, and air quality targets. The NIRPC Commission chose to support INDOT's system performance, freight, and air quality targets with an affirmative vote on November 15, 2018. NIRPC is required to coordinate unified congestion targets for the entire Chicago, IL –IN Urbanized Area (UZA) with INDOT, the Illinois Department of Transportation (IDOT), and the Chicago Metropolitan Agency for Planning (CMAP). NIRPC committed to congestion targets on May 18, 2018.

The nine system performance, freight, congestion, and air quality targets are below:

- Percent of person-miles traveled on the Interstates that are reliable – more than 90.5% in 2019 and more than 92.8% in 2021
- Percent of person-miles traveled on the Non-Interstate National Highway System that are reliable – more than 89.8% in 2021
- Truck Travel Time Reliability Index on the Interstates – less than 1.27 in 2019 and less than 1.24 in 2021
- Annual peak hours of excessive delay per capita on the National Highway System in the Chicago, IL--IN Urbanized Area – less than 15.4 in 2021
- Percent of non-single occupancy vehicle travel in the Chicago, IL--IN Urbanized Area – more than 31.4% in 2019 and more than 31.9% in 2021
- PM10 reduced from Congestion Mitigation Air Quality Program projects – more than 0.30 kg/day in 2019 and more than 0.50 kg/day in 2021
- NOx reduced from Congestion Mitigation Air Quality Program projects – more than 1,600.00 kg/day in 2019 and more than 2,200.00 kg/day in 2021
- VOC reduced from Congestion Mitigation Air Quality Program projects – more than 1,600.00 kg/day in 2019 and more than 2,600.00 kg/day in 2021
- CO reduced from Congestion Mitigation Air Quality Program projects – more than 200.00 kg/day in 2019 and more than 400.00 kg/day in 2021

INDOT has adopted its system performance, freight, and air quality targets based on field data collected in the calendar year 2017. NIRPC will plan and program projects in support of attaining these targets. NIRPC, INDOT, IDOT, and CMAP have adopted the congestion targets based on field data collected in the calendar year 2017. NIRPC will plan and program projects in support of attaining these targets.

## Public Comment Report

### Amendment #18 to the 2018-2021 Transportation Improvement Program (TIP)

#### Northwestern Indiana Regional Planning Commission

January 17, 2018

Amendment #18 of the 2018-2021 Transportation Improvement Program was released for a 30-day public comment period which began on December 7, 2018 and ended January 6, 2018. The amendments were made available at [www.nirpc.org](http://www.nirpc.org). One public comment was received during the comment period on the proposed amendment. It is:

Comment Received	Manner Considered by Staff	Significant?	Need to Modify?
Any and all ways to increase the ease and safety of bicycle commuting around the area would be greatly appreciated--even all winter long!	<p>A reply email was sent out. NIRPC's response: "We hope you are well! Happy New Year to you! Thank you for taking the time to provide us with a comment. At NIRPC, we have staff members who are avid cyclists and occasional bicycle commuters, who happen to understand your request. In regard to your inquiry, there happens to be at least one project in this amendment that will add a multi-use trail from Westville to Purdue Northwest, which will extend to the North of that town. Currently, NIRPC has a call-out for projects, known as the NOFA (Notice of Funding Availability). The NOFA allows local communities to submit their projects to be added to a list of federally funded projects in Northwest Indiana. This year the NOFA leans heavily towards improving the quality of living in our three counties (Lake, Porter, LaPorte), which includes making Complete Streets a priority. Complete Streets strive to make our streets more inviting for all modes of transportation, not just automobiles and trucks. This makes sure that our streets are safer for bicyclists and pedestrians, and in turn makes our communities more inviting places to live, work and play. Many communities in Northwest Indiana are working toward getting a Complete Streets policy in place and implementing it. After all submissions are in and projects are chosen, you should see more projects that increase the ease and safety for everyone, no matter what season it is. Kudos to you for getting out and riding your bike this winter! We hope this helps. If you have any other questions, please do not hesitate to reach out to us at any time."</p>	No	No

NIRPC also received one technical comment from the Interagency Consultation Group. It is:

Comment Received	From	Manner Considered by Staff	Significant?	Need to Modify?
Des # 1173780 (Crown Point): This is an Admin Mod, just moving years FY 15-19, adding less than 50% funds	INDOT	Agreed. The amendment was amended and des # 1173780 (Crown Point) was removed from amendment and treated as an Administrative Modification.	No	Yes

## RESOLUTION 19-05

**A RESOLUTION OF THE NORTHWESTERN INDIANA  
REGIONAL PLANNING COMMISSION AMENDING THE  
FY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM FOR LAKE,  
PORTER, AND LAPORTE COUNTIES, INDIANA  
AMENDMENT NO. 18  
January 17, 2019**

**WHEREAS**, Northwest Indiana's citizens require a safe, efficient, effective, resource-conserving regional transportation system that maintains and enhances regional mobility and contributes to improving the quality of life in Northwest Indiana; and

**WHEREAS**, the Northwestern Indiana Regional Planning Commission, hereafter referred to as "the Commission", being designated the Metropolitan Planning Organization (MPO) for the Lake, Porter and LaPorte County area, has established a regional, comprehensive, cooperative, and continuing (3-C) transportation planning process to develop the unified planning work program, a transportation plan, and a transportation improvement program to facilitate federal funding for communities, counties, and transit operators, and to provide technical assistance and expertise to regional transportation interests; and

**WHEREAS**, the Commission performs the above activities to satisfy requirements of the Fixing America's Surface Transportation (FAST) Act of 2015 (PL 114-94), applicable portions of all prior federal transportation program authorizing legislation, as well as other federal, state, and local laws mandating or authorizing transportation planning activities; and

**WHEREAS**, the FY 2018-2021 Transportation Improvement Program is a product of a multi-modal, 3-C transportation planning process, compatible with regional goals and objectives and socio-economic and demographic factors used to form the *2040 Comprehensive Regional Plan (CRP), as amended*; and

**WHEREAS**, the FY 2018-2021 Transportation Improvement Program is an implementation of the *2040 Comprehensive Regional Plan (CRP), as amended*; is fiscally constrained, and is consistent with the State Implementation Plan for Air Quality; and



**WHEREAS**, the FY 2018-2021 Transportation Improvement Program is developed by the Commission in coordination and cooperation with local elected and appointed highway and transit officials, special interest and service organizations, including users of public transit, the Indiana Department of Transportation, the Indiana Department of Environmental Management, the U.S. Federal Highway Administration, the U.S. Federal Transit Administration, and the U. S. Environmental Protection Agency; and

**WHEREAS**, the changes to the FY 2018-2021 Transportation Improvement Program brought about by this amendment were reviewed by the Air Quality Conformity Task Force’s Interagency Consultation Group (ICG); and

**WHEREAS**, the changes to the FY 2018-2021 Transportation Improvement Program brought about by this amendment were subjected to public comment in the manner prescribed by the 2014 Public Participation Plan with no comments received; and

**WHEREAS**, the Technical Policy Committee (TPC) has recommended that the Northwestern Indiana Regional Planning Commission make these changes to the FY 2018-2021 Transportation Improvement Program.

**NOW, THEREFORE, BE IT RESOLVED** that the Northwestern Indiana Regional Planning Commission hereby amends the FY 2018-2021 Transportation Improvement Program by adding the new projects and making other changes as shown on the attachment to this resolution.

Duly adopted by the Northwestern Indiana Regional Planning Commission this seventeenth day of January, 2019.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary

**2018-2021 Transportation Improvement Program for Lake, Porter, and LaPorte Counties, Indiana**  
 Resolution 19-05; Amendment #18 January 2019

**Local Projects/Project Phases**

DES	Sponsor	Project Description/Location	TIP Action	Fund Type	Phase	Year	Total Cost	Federal	Non-Federal
1702159	Lake County	101st Ave; New or Improved Signals at 101st Ave & Sheffield	Remove Project	STBG I Chicago UZA	PE	2019	\$ 138,024	\$ 110,419	\$ 27,605
					ROW	2019	\$ 25,000	\$ 20,000	\$ 5,000
					CN	2020	\$ 488,750	\$ 391,000	\$ 97,750
Lake County wishes to eliminate this project from the TIP									
1702833	LaPorte Co	LaPorte County Bridge #186; located on CR 650 W over Kankakee River	Add Project	Local Bridge	ROW	2020	\$ 50,000	\$ 40,000	\$ 10,000
					CN	2023	\$ 1,800,000	\$ 1,440,000	\$ 360,000
					CE	2023	\$ 360,000	\$ 160,000	\$ 200,000
LaPorte County would like to add this project to the TIP									
1173427	Crown Point	Storm Drainage Imp. SR 53 and 101st Ave intersection	Remove Project	STBG I Chicago UZA	ROW	2021	\$ 250,000	\$ 200,000	\$ 50,000
The City wishes to eliminate this project from the TIP									
1601897	Hobart	Road Safety Audit	Remove Project	HSIP Chicago UZA	PE	2018	\$ 66,667	\$ 60,000	\$ 6,667
The City wishes to eliminate this project from the TIP									
1600543	NIRPC	Regional Planning; RTIP software license fee & support	Add Funds	STBG I Chicago UZA	PL	2019	\$ 45,000.00	\$ 36,000.00	\$ 9,000.00

This project was only funded in FY 18, for Region Transportation Improvement Program (RTIP) software.

1702831	Lake County	Lake County Bridge #47, Belshaw Road over Bruce Ditch; 1.0 mi east of US 41	New Proejct	Local Bridge Program	PE	2019	\$ 152,500	\$ 122,000	\$ 30,500
					PE	2020	\$ 152,500	\$ 122,000	\$ 30,500
					RW	2020	\$ 80,000	\$ 64,000	\$ 16,000
					CN	2022	\$ 1,380,000	\$ 1,104,000	\$ 276,000

This is a new project for the county

1702830	Lake County	Lake County Bridge #48, 117th Ave over West Creek; 0.30 mi E of White Oak	New Project	Local Bridge Program	PE	2019	\$153,300.00	\$ 122,640	\$ 30,660
					PE	2020	\$153,300.00	\$ 122,640	\$ 30,660
					RW	2020	\$80,000.00	\$ 64,000	\$ 16,000
					CN	2023	\$1,380,000.00	\$ 1,104,000	\$ 276,000

This is a new project for the county

1801831	LaPorte Co	Lincoln Trail Extention, from W 300 S to PNW	New Project	STBG II Michigan City UZA	PE	2019	\$380,000.00	\$ 304,000	\$ 76,000
					RW	2020	\$350,000.00	\$ 280,000	\$ 70,000
					CN	2022	\$1,825,000.00	\$ 1,460,000	\$ 365,000

This is a new project for the county

1900021	NICTD	Camera System, preliminary engineering/study	New project	5337 SOGR	PL	2019	\$ 80,000	\$ 64,000	\$ 16,000
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This is a new project for NICTD

1900023	NICTD	New Roof - Mechanical Shop	New Project	5337 SOGR	CN	2019	\$ 500,000	\$ 400,000	\$ 100,000
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This is a new project for NICTD

1900024	NICTD	South Bend Station Relocation Study	New Project	5337 SOGR	PL	2019	\$ 233,371	\$ 186,697	\$ 46,674
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This is a new project for NICTD

1900025	<b>NICTD</b>	Upgrade Ticket Vending Machines	New Project	5337 SOGR	CN	2019	\$ 144,000	\$ 115,200	\$ 28,800
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This is a new project for NICTD

1601184	<b>Valparaiso</b>	New Transit Service to Chicago (Years 1-3)	New Project	CMAQ Chicago UZA	CN	2018	\$425,000	\$ 340,000	\$ 85,000
						2019	\$416,000	\$ 332,800	\$ 83,200
						2020	\$408,000	\$ 326,400	\$ 81,600

This is a new service for Valparaiso