

RESOLUTION 19-01

A RESOLUTION OF THE NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION ADOPTING THE YEAR 2019 APPROPRIATION BUDGETS FOR THE COMMISSION'S GOVERNMENTAL FUNDS

January 17, 2019

WHEREAS, a budget is required for governmental funds; and

WHEREAS, it is anticipated that sufficient revenues and other financing sources will be available to support the budgets herein proposed; and

WHEREAS, it is the responsibility of the Commission, as a whole, to approve the appropriations budget of the Commission;

NOW THEREFORE BE IT RESOLVED, that the Commission adopt as its Year 2019 budget for the General Fund for the budget identified in Attachment A to this resolution; and

BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2019 budget for the Transit Capital Projects Fund the budget identified in Attachment B to this resolution; and

BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2019 budget for the Transit Operating Projects Fund the budget identified in Attachment C to this resolution; and

BE IT FURTHER RESOLVED, that the Commission adopt as its Year 2019 budget for the LaPorte County Revolving Loan Fund the budget identified in Attachment D to this resolution; and

BE IT FURTHER RESOLVED, that the Finance and Personnel Committee of the Commission be designated to oversee the administration of these budgets within the framework of more detailed budget guidelines it might establish.

Duly adopted by the Northwestern Indiana Regional Planning Commission this 17th day of January 2019.



Chairperson

ATTEST:



Secretary

2019 BUDGET

1/17/2019

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2019 GENERAL FUND APPROPRIATIONS BUDGET

PERSONNEL - SALARIES	1,450,597
PERSONNEL - FRINGE BENEFITS	639,438
OCCUPANCY	274,989
EQUIPMENT SERVICE/MAINTENANCE	68,648
DEPARTMENTAL	207,978
CONTRACTUAL	500,268
CAPITAL OUTLAYS - Equipment & Furniture	64,200
TOTAL FUND BUDGET	3,206,119

ATTACHMENT B

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2019 TRANSIT CAPITAL PROJECTS FUND APPROPRIATIONS BUDGET

CAPITAL OUTLAYS - TRANSIT EQUIPMENT	2,632,909
TOTAL FUND BUDGET	2,632,909

ATTACHMENT C

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2019 TRANSIT OPERATING PROJECTS FUND APPROPRIATIONS BUDGET

OTHER SERVICES AND CHARGES	4,485,932
TOTAL FUND BUDGET	4,485,932

ATTACHMENT D

NORTHWESTERN INDIANA REGIONAL PLANNING COMMISSION

2019 LAPORTE COUNTY REVOLVING LOAN FUND APPROPRIATIONS BUDGET

OTHER SERVICES AND CHARGES	85,000
TOTAL FUND BUDGET	85,000

NIRPC FY 2019 Budget

	<u>FY 2018 Budget</u>	<u>FY 2019 Budget</u>	<u>Change %</u>
REVENUES			
COUNTY APPROPRIATIONS	540,271	540,271	
FEDERAL AGENCIES	786,680	590,958	
STATE AGENCIES	2,172,649	1,874,833	
LOCAL AGENCIES	142,000	111,358	
NON-GOVERNMENTAL	83,500	78,838	
INTEREST INCOME	2,511	9,862	
TOTAL REVENUES	3,727,611	3,206,119	-16%
EXPENDITURES			
SALARY			
SALARY	1,550,461	1,450,597	-7%
FRINGE BENEFITS			
FICA CONTRIBUTIONS	118,610	110,635	
WORKERS COMPENSATION	7,350	5,500	
UNEMPLOYMENT COMPENSATION	2,660	2,000	
PERF CONTRIBUTIONS	200,861	180,435	
HEALTH INSURANCE	268,500	275,000	2%
LIFE & DISABILITY INSURANCE	24,000	24,000	
ICMA CONTRIBUTIONS	19,880	21,868	
STAFF DEVELOPMENT	19,500	20,000	
	661,361	639,438	-3%
OCCUPANCY			
OFFICE LEASE	214,446	220,879	3%
PROPERTY INSURANCE	5,000	6,500	
BUILDING MAINTENANCE	18,000	18,720	
UTILITIES	27,000	28,890	
	264,446	274,989	4%
EQUIPMENT SERVICE/MAINTENANCE			
COPIER LEASING/MAINTENANCE	19,400	19,400	
COMPUTER SERVICE	20,000	25,000	
TELEPHONE & INTERNET SERVICE / MAIN.	21,600	22,248	
OTHER EQUIPMENT MAINTENANCE	500	2,000	
	61,500	68,648	
DEPARTMENTAL			
COMMISSION/EXECUTIVE DIRECTOR	44,877	41,500	
PLANNING	40,500	60,000	
SUBGRANTEE MANAGEMENT	10,000	10,000	
ENVIRONMENTAL PROGRAMS	75,000	55,000	
PARTNER AGENCIES	500	1,000	
ALLOCATED FUNCTIONS	28,000	28,000	
ENVIRONMENTAL PROMOTIONS	47,000	7,000	
GENERAL USE SUPPLIES	10,000	5,478	
	255,877	207,978	-23%
CONTRACTUAL			
LEGAL SERVICES	18,600	20,500	
AUDIT & ACCOUNTING	18,000	18,000	
LA PORTE RLF SERVICES	1,000	2,000	
TRANSIT OVERSIGHT	11,300	11,865	5%
ENVIRONMENTAL CONTRACTS	536,985	218,603	
ALTERNATIVE FUEL	40,000	40,000	
BOARD DEVELOPMENT	2,000	2,000	
ORGANIZATIONAL DEVELOPMENT	16,000	10,000	
CORNUCOPIA CONTRACTUAL	3,000	-	
MICHIGAN COSTAL PROJECT	-	80,000	
E-TIP	45,000	45,000	
HOUSEHOLD TRAVEL SURVEY	232,081	52,300	
	923,966	500,268	-85%
FURNITURE & EQUIPMENT	10,000	64,200	84%
TOTAL EXPENSES	3,727,611	3,206,119	-16%
FUND BALANCE - ENDING	(0)	0	

NIRPC FY 2019 Revenue Detail

COUNTY APPROPRIATIONS	
LAKE COUNTY	347,204
PORTER COUNTY	115,040
LA PORTE COUNTY	<u>78,027</u>
TOTAL	540,271
FEDERAL AGENCIES	
FTA OVERSIGHT	261,620
FTA PLANNING	140,800
FTA CAPITAL	64,838
USDA FOREST SVC	98,700
EPA URBAN WATERS	<u>25,000</u>
TOTAL	590,958
STATE AGENCIES	
INDOT PL 2019	1,004,451
INDOT PL 2020	726,427
STBG	-
CMAQ 2018	10,000
CMAQ 2019	-
RDA - BROWNFIELD	35,000
CMAQ - FUEL	40,000
MICHIGAN COSTAL PROJECT	40,000
DNR SEPTIC SYSTEM GRANT	<u>18,955</u>
TOTAL	1,874,833
LOCAL AGENCIES	
CITY of PORTAGE	1,800
KRBC	15,008
PARTNERS for CLEAN AIR	6,500
ACRCC	87,300
FORUM	<u>750</u>
TOTAL	111,358
NON-GOVERNMENTAL	
CALUMET LAND CONSERVATION PARTN.	75,000
PURDUE UNIVERSITY	1,838
SHARED ETHICS ADVISORY COMMISSION	<u>2,000</u>
TOTAL	78,838
INTEREST INCOME	
BANK INTEREST INCOME	3,000
RLF INTEREST INCOME	6,862
TOTAL FY 2019 REVENUE	<u>3,206,119</u>

NIRPC FY 2019 Budget

	Grant	Federal	Req. Match	Total
Architectual Services	X012	16,000	4,000	20,000
Ticket Kiosks and On-Board fare boxes	X012	48,000	12,000	60,000
Security Cameras	X667	16,320	4,080	20,400
Vehicles (2)	X667	110,500	19,500	130,000
Security Camera & Lighting	2016-033	100,000	25,000	125,000
TOD Ground Improvements	2016-033	100,000	25,000	125,000
Support Vehicle	2016-033	28,000	7,000	35,000
Replacement Vehicles (3)	2016-033	300,000	45,000	345,000
Computers/Sound System	2016-033	64,838	16,209	81,047
Replacement Vehicles/Bus (2)	2017-027	646,000	114,000	760,000
Replacement Vehicle/Truck (1)	2017-027	111,463	26,135	137,598
Replacement Revenue Vehicle (2)	2017-027	132,025	30,956	162,981
Support Vehicle	2017-028	44,000	11,000	55,000
Rehab/Renovate - Admin Facility	2017-028	19,200	4,800	24,000
TOTAL		1,736,346	344,680	2,081,026
Contingency				-
TOTAL BUDGET				2,081,026 **

** new projects for 2019 not included

CY 2019 TRANSIT CAPITAL PROJECTS FUND						
Subrecipient	Grant	Project	Letting Date	Total	Federal Funds	Non-Federal Funds
Valparaiso	1193-2018-1	Replace 3 Revenue Vehicles		\$ 345,000	\$ 276,000	\$ 69,000
Valparaiso	1193-2018-1	Replace 2 Revenue Vehicles		\$ 220,000	\$ 176,000	\$ 44,000
Valparaiso	1193-2018-1	Replace 1 Commuter Vehicle		\$ 792,500	\$ 637,500	\$ 155,000
SLCCS	1193-2018-1	Replace 2 Revenue Vehicles		\$ 164,350	\$ 131,198	\$ 33,152
PCACS	1193-2018-1	Route Match		\$ 16,151	\$ 12,921	\$ 3,230
SLCCS	1193-2018-1	Route Match		\$ 36,340	\$ 29,072	\$ 7,268
North Township	1193-2018-1	Route Match		\$ 13,500	\$ 10,800	\$ 2,700
North Township	1193-2018-1	Replace 1 Revenue Vehicle		\$ 70,500	\$ 56,400	\$ 14,100
OE	1193-2018-1	Replace 2 Revenue Vehicles		\$ 158,568	\$ 126,283	\$ 32,285
East Chicago	1193-2018-1	Replace 2 Commuter Vehicle		\$ 816,000	\$ 646,000	\$ 170,000
TOTAL BUDGET				\$ 2,632,909	\$ 2,102,174	\$ 530,735

CY 2019 TRANSIT OPERATING PROJECTS FUND

	Federal	Req. Match	Total
City of East Chicago			
Preventative Maintenance	231,146	57,787	288,933
Complementary Paratransit	274,662	68,665	343,327
Operating Assistance	186,437	186,437	372,874
Existing Grants	337,216	337,216	674,431
City of LaPorte			
Operating Assistance	238,190	238,190	476,380
Existing Grants	204,640	204,640	409,279
City of Valparaiso			
Capital Cost of Contracting	764,584	185,000	949,584
North Township			
Preventative Maintenance	28,000	7,000	35,000
Operating Assistance	190,000	190,000	380,000
Existing Grants	116,282	116,282	232,564
Opportunity Enterprises			
Preventative Maintenance	105,967	26,486	132,453
Existing Grants	77,615	15,523	93,138
Porter County Community Services			
Preventative Maintenance	139,200	34,800	174,000
Operating Assistance	82,936	82,936	165,872
Existing Grants	280,719	280,719	561,438
Southlake Community Services			
Preventative Maintenance	92,000	23,000	115,000
Operating Assistance	194,960	194,960	389,920
Existing Grants	418,699	418,699	837,397
PMTF Funds (NT,SLCS,PCCS, OE & CV)			
Public Mass Transportation Fund	522,681		522,681
TOTAL	4,485,932	2,668,338	7,154,271

CY 2019 LAPORTE COUNTY REVOLVING LOAN FUND

	2018 Budget	2019 Budget
New Loans	150,000	85,000
TOTAL	<u>150,000</u>	<u>85,000</u>
TOTAL BUDGET		<u>85,000</u>

RLF 2019 Administration Budget

Per RLF Management Plan 50% of interest can be used for Administrative Cost

REVENUES	
RLF INTEREST INCOME	4,862
CLOSING CHARGES	2,000
TOTAL REVENUES	6,862
EXPENDITURES	
SALARY	1,600
FRINGE BENEFITS ALLOC	1,392
INDIRECT COST ALLOC	1,392
	<u>4,384</u>
DEPARTMENTAL	
COMMUNICATION	-
GENERAL USE SUPPLIES	478
	<u>478</u>
CONTRACTUAL	
LA PORTE RLF SERVICES	2,000
	<u>2,000</u>
TOTAL EXPENSES	6,862
FUND BALANCE - ENDING	(0)