

Transportation Resource & Oversight Committee
LaPorte County
May 28, 2019
Meeting Minutes

In attendance were Tom MacLennan (TransPorte), Mitchell Bishop (LaPorte), Nick Minich (LaPorte), Beth Shrader (City of La Porte), Margaret Dickerson (City of La Porte), and Craig Phillips (City of Michigan City).

NIRPC staff included Charles Bradsky and Candice Eklund.

Charles Bradsky called the meeting to order at 1:06 p.m. with the Pledge of Allegiance.

Approval of Minutes

On motion by Beth Shrader second by Tom MacLennan, the March 26, 2019 TROC LaPorte meeting minutes were approved as presented.

FY 2020 Fiscal Constraint Report

Charles Bradsky presented the Fiscal Constraint Report generated from the new Regional Transportation Improvement Program (RTIP) system. Charles noted the report currently does not reflect the special funds such as HSIP, STBG, CMAQ and TA. Charles will incorporate these funding categories into the report for the next meeting, in addition to reporting the individual years for 2020-2024. The total amount for each programmed years includes transit and NICTD projects.

Letting Results

Charles discussed the four projects that had a May 8, 2019 letting date. Due to three of the projects having low bids, over \$224,000 in funding for FY 2019 (10% of Group 2's allocation) needed to be returned to INDOT. Charles stated all projects will no longer have a letting date after February. Letting dates after February could result in not having enough flexibility to adjust schedules, can put a constraint on reallocating the funds timely and risks the funds being returned to INDOT.

Other New Business

Charles provided a demonstration of the RTIP system and held a Q & A session. Charles requested all Local Public Agency's (LPA's) access the system and request a login if they have not already done so. The RTIP can be viewed by the public on NIRPC's website or accessed by the Employees Representing the Community (ERC's) at <https://rtip.nirpc.org/secure2>. Tom MacLennan discovered some discrepancies on NIRPC's website for the 14 transit projects, noting all projects were not consistently entered for the Lead Agency category. Charles will investigate and make changes as necessary.

The response to the new RTIP system has been positive. After each LPA enters their projects into the system, Charles will receive an email confirmation to either approve or notify them with any questions. Charles will send a DES number request form to all committee members. When new DES number request forms are submitted, the form is routed to Charles. After INDOT assigns the new DES number Charles will enter it into the RTIP system.

To continue using the LTAP system to enter project information, send an email to Charles, who will forward the request to INDOT.

Craig Phillips asked if the asset inventory management project for Michigan City was in the SPMS system for FY 2020. Charles confirmed the project was in SPMS and informed Craig he would need to enter the project information in the RTIP system.

Craig Phillips inquired if all projects from the TIP had been reflected in the new RTIP system. Charles was able to verify all projects have not transitioned to RTIP and will oversee the remaining projects be added.

The Technical Planning Committee (TPC) created a working group to review the 2019 NOFA procedures and create the NOFA for 2020. This new working group will include two members each from Lake, LaPorte and Porter Counties, a transit operator from each county, one consultant, and three NIRPC staff (Trey Wadsworth, Charles Bradsky and James Winters). The first meeting is scheduled for June 18, 2019 and will continue until July 2020.

Adjournment

The meeting ended 2:28 p.m. The next scheduled meeting will be held on August 27, 2019.