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Transportation Resource Oversight Committee Meeting (LaPorte County)

Tuesday, November 26, 2019

1:00 pm CST at LaPorte Parks & Recreation Department

Agenda

1) **Call to Order by Chairman and Pledge of Allegiance**

2) **Meeting Minutes of August 27, 2019**

ACTION REQUESTED: *Approval*

3) **Public Comments**

This is an opportunity for comments from members of the audience. The amount of time available to speak will be limited to 3 minutes. Commenters must indicate their wish to comment on the sign-in sheet.

4) **2020-2024 Transportation Improvement Program**

- a) 1601867 Chessie 2 schedule concerns ROW needs to move out to 2021 (currently in 2020) and CN needs to move to 2022 or later (currently in 2021). Surplus in 2021 - \$160K. Surplus in 2022 - \$800K.

ACTION REQUESTED: *For Discussion*

- b) \$45,920 from des # 1700757 to des # 1592338 (\$74,080 to go to 1700757)

ACTION REQUESTED: *Approval*

5) **New Business**

- a) Any New Business not discussed earlier

6) **Adjournment**

- a) The next TROC LaPorte Meeting is scheduled for February 25, 2020 at 1 p.m. in the LaPorte Parks and Recreation Department.

Transportation Resource & Oversight Committee
LaPorte County
August 27, 2019
Meeting Minutes

In attendance were Mitchell Bishop, Craig Phillips, Tom MacLennan, Nick Minich, Beth Shrader, Lilliana Rosado and Jami Erdmann (INDOT).

NIRPC staff included Charles Bradsky and Candice Eklund.

Call to Order and Pledge of Allegiance

Charles called the meeting to order at 1:00 p.m. with the Pledge of Allegiance.

Charles conveyed his heartfelt sentiments on the passing of Mary Thorne. Mary was an Administrative Assistant with NIRPC for over 13 years and had become the point of contact for many in the region as they interfaced with NIRPC.

Craig Phillips introduced Lilliana Rosado, the new Associate Planner for Michigan City.

Approval of Minutes

On motion by Craig Phillips and second by Mitchell Bishop, the May 28, 2019 TROC LaPorte meeting minutes were approved as presented.

Engage NWI PUBLIC Participation Plan

Charles Bradsky provided an overview of the Public Participation Plan (PPP) that was adopted at the Full Commission meeting on August 15, 2019. Charles also discussed the differences between an amendment and an administrative modification.

An Amendment is when: any phase of any project is added or construction phase or transit project deleted; any addition of funds over \$100,000; change to an air quality non-exempt project; project scope change that alters original intent of project or change to policy or programming rules. A twenty-day comment period is also required.

A Modification is: a project moving year to year (but not out of the TIP); project fund source change; project is split into multiple construction segments; addition of funds under \$100,000 or typographical changes.

2020-2024 Transportation Improvement Program Proposed Amendment

Charles Bradsky discussed the proposed Amendment #2, which was recommended by the TPC working group, and the proposed changes to the 2020-2024 TIP. DES #1902029, is a bridge inspection project for the City of La Porte. This project will use federal funding provided by INDOT. On motion by Mitchell Bishop and Second by Beth Shrader, the committee voted to recommend Amendment #2.

Beth Shrader inquired how INDOT will track projects in the RTIP system. Charles informed the group INDOT has read only access to the system and that projects outside of Group 2 will remain in the SPMS system.

Regional Transportation Improvement Program (RTIP)

Charles Bradsky noted consultants can obtain read-only access to the RTIP system to view projects for the communities they support. The municipalities will need to send an email to Charles at 'cbradsky@nirpc.org' to request access.

Charles provided an overview on the features of the RTIP system, how to submit an amendment and outlined the steps to submit quarterly tracking reports. The 2020-2024 TIP will be available in the RTIP system by September 6, 2019.

Funding Request

Charles will investigate the additional request of \$45,920 for DES #1592338 and contact Mitchell Bishop to discuss.

New Business

INDOT is reinforcing their policy of communities only being allowed to submit one invoice per month, per project. If more than one invoice is submitted, INDOT will decline the invoice unless prior approval has been given.

The TIP Continuous Improvement working group conducted their final meeting in August. The working group devised a solution and agreed to award funding to the six projects that were discussed.

A TROC monthly report will be coming soon. The report will include letting results, project programming risk assessments based on quarterly tracking meetings, updates on fiscal constraints, and yearly funding availability of the TIP. Contact Charles to request additional information on the report.

Public Comments

There were no public comments.

Adjournment

There being no further business, the meeting adjourned at 2:04 p.m.
The next meeting is scheduled for November 26, 2019 at 1:00 p.m.