

NORTHWESTERN INDIANA REGIONAL PLANNING
COMMISSION FINANCE AND PERSONNEL COMMITTEE
July 15, 2021 / Google Meet Virtual Meeting – 8:00 a.m.

Members Present

Greg Stinson, Richard Hardaway, Bob Carnahan, George Topoll, Wendy Mis

Staff and Others Present

Ty Warner, Talaya Jones, Kathy Luther, Lisa Todd, Meredith Stilwell, Denarie Kane, David Hollenbeck

Call to Order

Chairman Stinson called the meeting to order.

Approval of Minutes

The minutes of the May 20, 2021 meeting were presented. Bob Carnahan made motion and Richard Hardaway seconded to approve the minutes. A roll call vote was taken with Bob Carnahan, Richard Hardaway, Greg Stinson, George Topoll and Wendy Mis voting in the affirmative motion passed 5-0.

Review of Financial Status – May 2021 Budget vs Actual

Talaya Jones presented the May 2021 bank reconciliations for the NIRPC general account and the Revolving Loan Fund (RLF) account.

Talaya Jones presented the May 2021 general fund financial reports. Total expenditures for the period ending May 31, 2021 were \$1,839,097 of the \$11,981,765 budgeted. Total general fund revenue for the period was \$822,109 of the \$3,574,659 budgeted.

Talaya presented the Coronavirus Aid, Relief and Economic Securities (CARES) Act financial reports, year to date May 2021. Total NIRPC CARES fund expenditures for the period ending May 31, 2021, were \$153,899, with total CARES expenditures of \$2,056,351 of the \$4,717,013 budgeted. Total CARES revenue collected for the period is \$2,100,963 of the \$4,307,009 budgeted.

Approval of Claims Registers – May 2021

Talaya presented the May 2021 General Fund claims register totaling \$433,296.75 to the Committee for approval. Bob Carnahan made motion and Richard Hardaway seconded to approve the May 2021 General Fund claims register. Bob Carnahan, Richard Hardaway, Greg Stinson, George Topoll and Wendy Mis voting in the affirmative motion passed 5-0. The CARES Act expenditures register of claims totaling \$1,087,350.07 was then presented for approval. Bob Carnahan made motion and Richard Hardaway seconded to approve the May 2021 CARES Act claims register. A roll call vote was taken with Bob Carnahan, Richard Hardaway, Greg Stinson, George Topoll and Wendy Mis voting in the affirmative motion passed 5-0.

NIRPC 2021 Budget Amendment #1

Talaya presented budget amendment #1 to reallocate \$75,000 from Planning Communications to Planning contractual to cover a forthcoming contract. Bob Carnahan made motion and Richard Hardaway seconded to forward the resolution to the NIRPC Full Commission with a favorable recommendation. A roll call vote was taken with Bob Carnahan, Richard Hardaway, Greg Stinson, George Topoll and Wendy Mis voting in the affirmative motion passed 5-0.

Amending the Regional and LaPorte County RLF Management Plans

Denarie Kane presented the edits to be made to the Regional and LaPorte County RLF Management Plans

and recommended the Finance and Personnel Committee approve the changes. Richard Hardaway made motion and Wendy Mis seconded to approve the amendments to the RLF Management Plans A roll call vote was taken with Bob Carnahan, Richard Hardaway, Greg Stinson and George Topoll voting in the affirmative motion passed 4-0.

South Shore Clean Cities Contract

Kathy Luther presented the new South Shore Clean Cities Contract for the provision of professional education and training services from July 1, 2021, through December 31, 2022. Bob Carnahan made motion and Richard Hardaway seconded to approve the South Shore Clean Cities contract. A roll call vote was taken with Bob Carnahan, Richard Hardaway, Greg Stinson and George Topoll voting in the affirmative motion passed 4-0.

Personnel updates

Ty Warner reported on the hiring of the new Director of Transportation Thomas Dow.

Other Business

None

Adjournment

There being no further business, the meeting was adjourned.