

CAWS STEERING COMMITTEE
CONFERENCE CALL
MEETING NOTES AND ACTION ITEMS
April 20, 2021 AT 8:30 A.M.

Call Participants: Kay Nelson, Matt Doss, Anna-Lisa Castle, John Quail, Lisa Frede, Kathy Luther, Joe Exl, and Candice Eklund.

Discussion Items:

- Kathy Luther discussed scheduling a webinar with the CAWS Stakeholder group now that the PED agreement has been signed. Before scheduling the webinar, the group agreed that future goals for the Stakeholder Group need to be established, including the continued monitoring of the PED progression. A draft survey was created to capture these goals.
- Joe Exl presented the draft survey form he created and distributed to the Steering Committee prior to the meeting. Out of the two responses received, most of the feedback was directly related to one or more topics in the existing 2019 work plan. Some of the feedback corresponded with the Work Plan and some feedback fell outside the Work Plan.
- Kay Nelson stated the survey should focus on CAWS topics only because some other agencies are already focusing on various specific items.
- The Steering Committee discussed proposed changes to the draft survey and Joe Exl will make the necessary changes to the agreed-on modifications. The purpose of the survey is for the respondents to choose their top four focus areas that will be used to create a 2021-2022 Work Plan.
- Anna-Lisa Castle stated the focus on the CAWS group should be refined and not broadened.
- NIRPC will modify the survey to reflect the discussion points from today's meeting and send a final draft to the Steering Committee on April 23, 2021 for their feedback.
- Once the feedback from the survey is received, Kathy said it will be NIRPC's intent to ask the Steering Committee to be champions in helping to create survey topics before sending it to the Stakeholder group.
- Meeting adjourned at 9:12 a.m.